

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN  
April 30, 2024**

The Selectmen's Meeting convened at 4:08 pm at Conway Town Hall with the following present: Mary Carey Seavey, Carl Thibodeau, John Colbath, Steve Porter, Ryan Shepard, Town Manager John Eastman and Executive Assistant Krista Day.

PLEDGE OF ALLEGIANCE

Ms. Seavey led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Ms. Seavey noted that they would be removing agenda item 18.

**Mr. Colbath moved, seconded by Mr. Shepard to approve the agenda as amended. The motion carried unanimously.**

REC PATH PHASE II INFORMATION

Josh McAllister from HEB Engineers appeared before the Board to give an overview of the schematic design of Phase II of the rec path.

He noted that there would be a public hearing on May 28, 2024 at the Board of Selectmen meeting.

Mr. McAllister had a PowerPoint presentation in which he explained the different design techniques and plans proposed for Phase II.

Mr. Colbath asked about the road crossings.

Mr. McAllister explained that it would be very similar to those on Thompson Road on the existing rec path.

It was stated that they would be looking for perpetual easements over the private property.

Public comments will be taken at the public hearing on May 28, 2024.

REQUEST FROM VALLEY VISION

Bill Edmunds appeared before the Board to ask for authorization to expend \$5,343 from the PEG fund to replace and purchase cameras and other necessary equipment.

He noted that this need was unexpected but necessary in order to operate.

**Mr. Colbath moved, seconded by Mr. Shepard, to expend \$5,343 from the PEG Expendable Trust Fund to purchase equipment as presented. The motion carried unanimously.**

DISCUSSION OF ESTABLISHMENT OF APPEALS BOARD

Code Enforcement Officer Nick DeVito appeared before the Board to explained that when voters adopted Chapter 72, they adopted the creation of an appeals Board to be made up of the following:

1. A general contractor with not fewer than 10 years of experience, 5 of which have been in responsible charge of work
  2. A mechanical contractor with not fewer than 10 years of experience, 5 of which have been in responsible charge of work
  3. An electrical contractor with not fewer than 10 years of experience, 5 of which have been in responsible charge of work
  4. A plumbing or fire protection contractor with not fewer than 10 years of experience, 5 of which have been in responsible charge of work
  5. A landlord who owns property in the Town of Conway
- When voters adopted Chapter72.

Mr. DeVito explained that he would like to advertise in the paper and other local areas for 60 to 90 days and after staff review, the Board of Selectmen would make the final decision.

**Mr. Porter moved, seconded by Mr. Colbath, to move forward with the plan as presented. The motion carried unanimously.**

APPOINTMENT OF ZBA ALTERNATE FOR 3 YEAR TERM

Mr. Eastman noted that there would still be another alternate member position open even if they appoint Mr. Santuccio.

Mr. Colbath stated that they have not been able to find enough alternates to have a full Board at the previous few meetings.

**Mr. Porter moved, seconded by Mr. Shepard, to appoint Mike Santuccio as an alternate member to the ZBA with a 3 year term. The motion carried (4-0-1) with Mr. Colbath abstaining.**

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Abatement of Taxes Recommendation on Map/Lot 288-19
- b. Abatement of Taxes Recommendation on Map/Lot 219-307
- c. Abatement of Taxes Recommendation on Map/Lot 258-7
- d. Abatement of Taxes Recommendation on Map/Lot 262-79.001
- e. Abatement of Taxes Recommendation on Map/Lot 232-166
- f. Abatement of Taxes Recommendation on Map/Lot 282-5
- g. Abatement of Taxes Recommendation on Map/Lot 203-123
- h. Abatement of Taxes Recommendation on Map/Lot 250-14
- i. Abatement of Taxes Recommendation on Map/Lot 219-267
- j. Abatement of Taxes Recommendation on Map/Lot 277-321.1
- k. Abatement of Taxes Recommendation on Map/Lot 282-11

- l. Abatement of Taxes Recommendation on Map/Lot 246-62
- m. Abatement of Taxes Recommendation on Map/Lot 265-161.101
- n. Abatement of Taxes Recommendation on Map/Lot 277-219, 277-110, 277-120, 277-96
- o. Abatement of Taxes Recommendation on Map/Lot 202-135
- p. Permit to Sell Raffle Tickets for MWV Cal Ripken League (5/4/24)

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the document listed above in a. through p. motion carried unanimously.**

#### CONSIDERATION OF BILLS

- a. AP Manifest dated 5/2/2024
- b. Payroll dated 5/2/2024

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP manifest and payroll dated 5/2/2024. The motion carried unanimously.**

#### RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 4/25/2024

**Mr. Colbath moved, seconded by Mr. Thibodeau, to ratify the documents signed out of session as listed above. The motion carried unanimously.**

#### REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. Kennett High School Crank the Kank (5/18/24)
- b. Christian Motorcycle Association Day in the Park (7/13/24)

**Mr. Colbath moved, seconded by Mr. Shepard, to sign the special event applications as listed above in a. and b. The motion carried unanimously.**

#### CONSIDERATION OF MINUTES

- a. Regular Minutes from 4/16/2024

**Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the minutes from 4/16/2024 as written. The motion carried unanimously.**

#### TOWN MANAGER REPORT

Mr. Eastman explained that Amnesty Day would be held on May 4, 2024 from 7:00 am to 3:00 pm.

He wanted to remind people that traffic in Town would be busy on Sunday as the Revel Marathon and Half Marathon was going to be ending in Conway Village.

Mr. Eastman noted that they had their first Hazard Mitigation Plan meeting today.

He also noted that our Emergency Management Director had volunteered at the Boston Marathon.

### DEPUTY TOWN MANAGERS REPORT

Mr. DegliAngeli explained that he had met with Councilor Joe Kenney and both Bill Cass and Steve LaBonte from DOT.

He noted that topics of discussion included the piece of property intended for the Skate Park, remaining parts of the corridor and land surrounding Pudding Pond.

He noted that those pieces of property are important in order to protect the aquifer.

Mr. DegliAngeli added that the Planning Director is trying to make application for grants to help with revenue to purchase the land.

Mr. DegliAngeli stated that they currently have 520 rental properties registered in the rental compliance program.

He noted that staff is also meeting with the commissioners of the North Conway Water Precinct on May 8, 2024 to begin discussions about the upcoming transition of the Conway precinct.

**Mr. Porter moved, seconded by Mr. Colbath, to schedule a public hearing for the PILOT for the solar project at the transfer station on May 28, 2024. The motion carried unanimously.**

Mr. DegliAngeli noted that he is serving on the NHMA committee for revenue and finance to review upcoming bills.

Mr. Thibodeau explained that after conversations and research, they really need the State to change its methodology that it uses to report the collection of rooms and meals tax.

Mr. DegliAngeli agreed that this is an issue as the State cannot account for the revenue stream.

Mr. Colbath asked how far out they were scheduling for rental inspections.

Mr. DeVito stated that they were scheduling into June.

He noted that they have performed around 150 inspections and 31 properties had deficiencies.

### BOARD REPORTS AND COMMENTS

Mr. Shepard noted that they had their first budget committee meeting after the election.

He noted that it went well and that they will be meeting again on June 11, 2024.

Mr. Shepard commended those in charge of the Marathon on Sunday as they were doing a very good job getting the word out about it so traffic can be minimized.

Mr. Colbath stated that the ZBA met this month for a request for a rehearing.

That applicant was denied.

They will not be meeting in May.

Mr. Colbath noted the Economic Council development grant is moving forward with AVESTA housing and also will go towards connecting the Council road to the Economic Council road itself.

He noted that Senator Shaheen had earmarked a match to go towards the development of that road as well.

He stated that if all goes well with that, it would open up for more development in the lots.

He stated that cash flow for the council is always a concern

The reserve is low, but lot number 5 is under contract and would help to balance that.

To the future of the economic council, sustainability is going to be on the Economic Council merging.

The Economic Council realizes they need to be more visible.

They will be creating a committee to look to do more events in the future.

Mr. Porter noted that the Planning Board had their final hearing for the Master Plan and subsequently it was adopted.

The next phase is to wait for potential grants in order to start dealing with zoning issues.

Mr. Colbath gave kudos to all of those who contributed to the Master Plan.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

Linda Burns thanked everyone who attended the Hazard Mitigation Zoom and invited all those interested to attend a future meeting.

Linda Burns: thanked everyone for the zoom call

Mr. Steer from the Conway Daily Sun asked if the new art ordinance would make decisions easier at the ZBA level.

Mr. Colbath noted that it was too soon to tell.

**At 5:25 pm, Mr. Colbath moved, seconded by Mr. Shepard, to go into non-public session under RSA 91-A:3 II (e). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A :3 II (E) PENDING LITIGATION

**The Board returned to public session at 6:17 pm.**

**Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

ADJOURN

**At 6:17 pm, Mr. Colbath moved, seconded by Mr. Shepard, to adjourn the meeting. The motion carried unanimously.**

Respectfully Submitted,

Krista Day  
Executive Secretary