

Minutes of Meeting
CONWAY BOARD OF SELECTMEN
April 2, 2024

The Selectmen's Meeting convened at 4:08 pm at Conway Town Hall with the following present: Carl Thibodeau, John Colbath, Steve Porter, Ryan Shepard, Town Manager John Eastman and Executive Assistant Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Thibodeau led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Thibodeau noted that they would be adding the following:

- 9u. Assessing Officials Response to Tax Credits/Exemptions or Tax Deferral Application on Map/Lot 262-83.044
- 9v. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 268-162.19
- 9w. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 275-73
- 9x. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 254-29.051
- 9y. Notice of Intent to Cut Wood or Timber on Map/Lot 286-4 & 286-2

Mr. Colbath moved, seconded by Mr. Shepard to approve the agenda as amended. The motion carried unanimously.

PUBLIC HEARING ON UPGRADING OF ELECTRONIC BALLOT COUNTING DEVICES

Mr. Thibodeau opened the public hearing at 4:03 pm.

Ms. Inkell explained that they were looking to upgrade the almost obsolete voting tabulators in time for the September elections so that they could use them for the presidential election in November.

School Clerk Mike King stated that he was impressed with what he had seen at a demonstration.

Representative from Voting Worx, Ben Adida, appeared via Zoom.

He explained that Voting Worx is a non-profit that has been approved by the Secretary of State and their machines are being used in at least 5 other towns in New Hampshire.

Ms. Inkell explained that their current machines are almost 30 years old and they are no longer making parts for them.

School Board Chair Mike DiGregorio thanked Mr. Eastman for inviting him.

He noted that before he could give an opinion, he would like to see the machines in action.

Mr. Adida noted that there would be a demonstration on May 7, 2024 in Belmont.

He also noted that the Town of Loudon has some training videos.

Mr. DiGregorio asked if the machine can put ink on anything.

Mr. Adida stated that there are two separate paper paths for the ballots and the printed tallies.

Mr. Steer from the Conway Daily Sun asked about the memory cards.

Mr. Adida noted that the Federal Standards require that information be secured on the USB stick with a strong digital signature.

Mr. Shepard also added that the USB is zip tied to the machine as well.

There is both physical and digital protection.

There was also note that it comes with software to create your own ballot.

It was stated that there is a hard drive on board in case of a defective USB.

It was noted that there is a 3rd party lba that provides the source code to program the hard drive.

Mr. Adida noted that there is also a chip key card and a passcode that is needed to authenticate the results and that the passcodes change for every election.

Mr. Thibodeau closed the pubic hearing at 4:31 pm.

There was discussion regarding the intent to also purchase poll pads which would speed up the check in of voters by scanning driver licenses.

Mr. Colbath noted that we pride ourselves into the integrity of our elections and this purchase will only help.

Mr. Colbath moved, seconded by Mr. Shepard, to expend up to \$26,575 in ARPA funds for the purchase of two electronic voting tabulators and 6 electronic poll pads. The motion carried unanimously.

QUARTERLY FINANCIAL UPDATE

Kathy Golding, Finance Director, gave both the revenue and expenditure quarterly report.

She noted that things are going well. association dues overspent, NCC

Ms. Golding also added that they had placed some funds in a higher interest earning account and to date had made \$27,797.60.

Mr. Colbath moved, seconded by Mr. Porter, to accept the quarterly revenue and expenditure reports as presented. The motion carried unanimously.

AUDITOR QUESTIONNAIRE

The Board went over the auditor's questionnaire (See attached).

ELECTION ASSIGNMENTS

Mr. Thibodeau asked what everyone's plans were for the day of the election.

Mr. Colbath, Ms. Seavey and Mr. Porter will be there all day.

Mr. Shepard will be there all day except from 12:30-2:00 pm.

Mr. Thibodeau will be there after lunch.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Permit to Sell Raffle Tickets for Friends of Conway Public Library (4/15/24)
- b. Assessing Officials response to Tax Credits/Exemptions on Map/Lot 261-50.034
- c. Assessing Officials response to Tax Credits/Exemptions on Map/Lot 254-29.113
- d. Assessing Officials response to Tax Credits/Exemptions on Map/Lot 259-62
- e. Assessing Officials response to Tax Credits/Exemptions on Map/Lot 256-17
- f. Certification of Yield Taxes Assessed on Map/Lot 288-20
- g. Certification of Yield Taxes Assessed on Map/Lot 228-2
- h. Certification of Yield Taxes Assessed on Map/Lot 240-24
- i. Certification of Yield Taxes Assessed on Map/Lot 284-21
- j. Yield Tax Levy on Map/Lot 240-24
- k. Yield Tax Levy on Map/Lot 288-20
- l. Yield Tax Levy on Map/Lot 284-21
- m. Yield Tax Levy on Map/Lot 228-2
- n. Notice of Intent to Cut Wood/Timber on Map/Lot 222-1
- o. Notice of Intent to Cut Wood/Timber on Map/Lot 223-23, 223-22, 223-21
- p. Notice of Intent to Cut Wood/Timber on Map/Lot 226-75
- q. Notice of Intent to Cut Wood/Timber on Map/Lot 273-10
- r. Notice of Intent to Cut Wood/Timber on Map/Lot 288-20
- s. Notice of Intent to Excavate on Map/Lot 244-16
- t. Notice of Intent to Excavate on Map/Lot 238-1
- u. Assessing Officials Response to Tax Credits/Exemptions or Tax Deferral Application on Map/Lot 262-83.044
- v. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 268-162.19
- w. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 275-73
- x. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 254-29.051
- y. Notice of Intent to Cut Wood or Timber on Map/Lot 286-4 & 286-2

Mr. Colbath moved, seconded by Mr. Shepard, to sign the document listed above in a. through y. motion carried unanimously.

CONSIDERATION OF BILLS

- a. AP Manifest dated 4/4/2024
- b. Payroll dated 4/4/2024

Mr. Colbath moved, seconded by Mr. Shepard, to sign the AP manifest and payroll dated 4/4/2024. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

(none)

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(none)

CONSIDERATION OF MINUTES

- a. Deliberative Town Meeting Minutes from 3/6/2024
- b. Regular Minutes from 3/6/2024
- c. Regular Minutes from 3/26/2024

Mr. Colbath moved, seconded by Mr. Porter, to adopt the minutes listed above in a.,b. and c. as listed above as written. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Eastman stated that the Rec Department's Mobile Easter Egg hunt had been a success.

Mr. Eastman explained that Valley Pride Day was scheduled for May 4, 2024.

He asked if the Board would like to move forward with holding Amnesty Day from 7:00 am to 3:00 pm on that day and allowing for 6 "pay for" items per household to be disposed of at no cost.

Mr. Colbath moved, seconded by Mr. Porter, to declare May 4, 2024 as Amnesty Day at the Transfer Station with the same guidelines as 2023. The motion carried unanimously.

DEPUTY TOWN MANAGER REPORT

Mr. DegliAngeli noted that he had met with the right of way bureau regarding the disposition of the corridor by Puddin Pond.

He noted that they will likely convey it to the Town.

Mr. DegliAngeli explained that they had received an offer from DOT regarding easements to complete the roundabout construction.

Mr. Porter moved, seconded by Mr. Shepard, to accept the offer for \$500 from the State for temporary easements during roundabout construction. The motion carried unanimously.

Mr. DegliAngeli noted that he had been a guest on Mark Guerrigue's show to discuss Town Warrant Articles.

BOARD REPORTS AND COMMENTS

Mr. Shepard noted that the Budget Committee met the previous week to wrap up Budget season.

He also noted that the meeting for the Historic District Commission would now be held on April 10, 2024.

Mr. Porter explained that the Planning Board would be meeting in later in April and would then be holding a second public hearing on the Master Plan.

He also mentioned that people should attend the next Planning Board meeting as the proposal for the Red Jacket site was very interesting.

Mr. Colbath stated that the ZBA would be meeting later in April and that the Economic Council met the previous week.

Mr. Thibodeau asked the voters to support the airport on election day.

PUBLIC COMMENTS AND MEDIA QUESTIONS

David Weathers reported that on April 10, 2024 at 12:00 pm there would be a walk through of Whitaker Woods with the Town Forester to figure out the details for a necessary salvage cut.

Mr. Steer asked what the ETA was on the roundabout project in Redstone.

Mr. DegliAngeli stated that it is currently planned for a 2025-2026 construction.

ADJOURN

At 5:32 pm, Mr. Colbath moved, seconded by Mr. Shepard, to adjourn the meeting. The motion carried unanimously.

Respectfully Submitted,

Krista Day
Executive Secretary