

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
March 26, 2024**

The Selectmen's Meeting convened at 4:02 pm at Conway Town Hall with the following present: Carl Thibodeau, John Colbath, Steve Porter, Ryan Shepard, Town Manager John Eastman and Executive Assistant Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Thibodeau led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Colbath moved, seconded by Mr. Shepard to approve the agenda as written. The motion carried unanimously.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III

- a. \$500 from VRN Ventures for the Police Canine Fund

Chief Mattei explained that they receive this donation every year.

He stated that he would like to see it applied to the Canine Fund so that tax dollars are not being spent.

Mr. Colbath moved, seconded by Mr. Shepard, to accept the \$500 from VRN Ventures for the Police Canine Fund. The motion carried unanimously.

INVEST NH MUNICIPAL GRANT

Town Planner Ryan O'Connor and Shawn Bergeron appeared before the Board.

Mr. O'Connor explained that there are grant funds available of \$10,000 per affordable housing unit.

In this case, the Continuum Property was building 15 affordable housing units which would allow for up to \$150,000 in grant funds.

The purpose of these grants is to incentivize the development of affordable housing.

In order to receive the documentation from the developer that restricts the units as affordable, they were asking for the building permit fees to be reimbursed.

So in the end, the Town would receive \$141,000 in grant funds to be used towards zoning rewrites.

Mr. Bergeon explained that the units are planned to be occupiable by the summer.

Mr. Shepard stated that he is excited to see this.

Mr. Porter stated that he endorses this 100%.

He believes that receiving \$141,000 is a great compromise.

Mr. Colbath moved, seconded by Mr. Shepard, to enter into this agreement with Continuum and to authorize the Vice Chair to sign the document out of session. The motion carried unanimously.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Permit to Sell Raffle Tickets for Conway Lions Club (7/4/24)
- b. Abatement of Taxes on Map/Lot 268-162.2
- c. Abatement of Taxes on Map/Lot 254-82
- d. Abatement of Taxes on Map/Lot 274-51
- e. Abatement of Taxes on Map/Lot 262-83.052
- f. Abatement of Taxes on Map/Lot 275-25
- g. Abatement of Taxes on Map/Lot 231-99
- h. Abatement of Taxes on Map/Lot 268-157
- i. Abatement of Taxes on Map/Lot 259-101.18
- j. Abatement of Taxes on Map/Lot 276-37
- k. Abatement of Taxes on Map/Lot 276-269

Mr. Colbath moved, seconded by Mr. Porter, to sign the document listed above in a through k. motion carried unanimously.

CONSIDERATION OF BILLS

- a. AP Manifest dated 3/28/2024

Mr. Colbath moved, seconded by Mr. Shepard, to sign the AP manifest dated 3/28/2024. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

(none)

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. White Mt. Milers Summer Series (Tuesdays from June – August 2024)

- b. MWV Car Club Monday Nights (May 27, 2024- September 9, 2024)

Mr. Colbath moved, seconded by Mr. Porter, to sign the special event applications as listed above in a. and b. The motion carried unanimously.

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 3/19/2024

Mr. Colbath moved, seconded by Mr. Shepard, to adopt the regular and non-public minutes from 3/19/2024 as written. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Eastman stated that the Town Reports are out and available.

He stated that they had received the absentee ballots in, but due to the length of the ballot and the short time frame before the election, they will need to send them 2-day mail.

Ms. Inkell is asking locals to pick up their ballots at Town Hall if possible.

DEPUTY TOWN MANAGER REPORT

Mr. DegliAngeli explained that the State would be submitting a package for temporary easements for the roundabout project at the end of East Conway Road.

He asked who the Board would like to authorize to sign the necessary documents.

Mr. Colbath moved, seconded by Mr. Porter, to authorize the Deputy Town Manager to sign the documents relating to the roundabout project at the intersection of Route 302 and East Conway Road. The motion carried unanimously.

Mr. Colbath asked if they had resolved anything with DOT regarding the rec path land.

Mr. DegliAngeli stated that they had not resolved anything at this point and they are waiting on a follow up meeting.

BOARD REPORTS AND COMMENTS

Mr. Shepard wanted to thank all that worked so hard to plow during the storm.

Mr. Shepard noted that the Budget Committee would be meeting on March 27, 2024.

Mr. Shepard explained that in the back of the Town Reports there was a rip out ballot worksheet so people can be prepared for voting day.

Mr. Thibodeau explained that the airport continues to be an important part of the community.

He noted that when the Canadian Helicopter crew was in Town, their total economic impact was \$49,356 spent.

Ms. Day stated that the Town Reports were located at Town Hall, the Library, Shaws and Hannaford.

Mr. Colbath stated that the ZBA met the previous week and had two hearings.

Mr. Colbath stated that the Economic Council would be meeting the next morning.

Mr. Porter stated that the Planning Board was meeting on Thursday.

They would be holding the first public hearing on the updated Master Plan.

He wanted to thank those who had donated their time to work on the Master Plan.

He also thanked the SE Group for all of their work.

Mr. Weathers explained that the Conservation Commission was going to have the walk through at Whitaker Woods in advance of the necessary tree cut on Wednesday, March 27, 2024.

However, due to the snow, they have postponed this until April 10, 2024.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Property owner Jim Prue appeared before the Board and handed out two documents.

He stated that he believed there were mistakes in the revaluation, specifically in terms of how the sales analysis is applied to unsold properties.

He asked what the process was for requesting another revaluation.

He was told that they could appeal to the BTLA or could petition for a warrant article for the 2025 warrant.

He stated that there was \$109 million in assessed value unaccounted for.

Mr. Prue stated that he highlighted no less than 32 errors in the USPAP report.

He stated that he has identified some serious issues that should not be swept under the rug.

Resident Wryan Feil asked where he could see a final draft of the Master Plan.

Mr. O'Connor directed him to the Conway Forward icon on the Town's website.

Daymond Steer from the Conway Daily Sun asked about the rental letters that had been sent out.

Mr. DegliAngeli noted that they had to wait until the vote for the will of the people.

Mr. Steer stated that it was cool that the Canadian helicopter crew kept track of their economic impact.

Mr. Prue asked about sealed meeting minutes.

Ms. Day explained the reasons for sealing minutes as well as the process to request sealed minutes to be unsealed.

ADJOURN

At 5:02 pm, the meeting adjourned by the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary