

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
May 10, 2022**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room at the New Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, Steven Porter, Town Manager Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers explained that there had been a request by Mr. Colbath to postpone the discussion of the appointments to the bathroom committee until the next meeting when he was able to attend.

Mr. Weathers noted there would be the following additions to the agenda:

8b. Special Event Permit for Red Jacket Community and First Responder Appreciation (6/4/2022)

16b. DPTM Minutes from 3/9/2022

20a. Non-Public Session RSA 91-A :3 II (A) Personnel.

Ms. Seavey moved, seconded by Mr. Thibodeau to approve the agenda as amended. The motion carried unanimously.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III

- a. \$200.00 from MWV Youth Hockey Association for 4th of July Vendors to be placed in Patriotic Purposes
- b. \$200.00 from Center Conway United Methodist Church for 4th of July Vendors to be placed in Patriotic Purposes
- c. \$200.00 from Conway Area Lions Club for 4th of July Vendors to be placed in Patriotic Purposes
- d. \$6,925.47 from National Library of Medicine Grant

Mr. Porter moved, seconded by Ms. Seavey, to accept the unanticipated revenue as listed above in a. through d. The motion carried unanimously.

DISCUSSION OF ARPA FUNDS

- a. Master Plan

Jamel Torres explained that he was asked by Mr. Porter and other Planning Board members to look into creating a budget for updating the Master Plan.

He presented the Board with a memo explaining what other Town's in the State that are approximately the same size as Conway are paying to update their Master Plans.

Mr. Thibodeau stated that it is pricey but absolutely necessary at this time.

Mr. Torres noted that they would need to create a strict timeline and would need to establish an advisory committee.

Mr. Porter moved, seconded by Mr. Thibodeau, to appropriate up to \$100,000 of the ARPA funds towards the updating of the Master Plan. The motion carried unanimously.

Mr. Porter thanked the Board for their support.

b. Boat Ramp

Mr. Smith stated that there had been a resident of Conway who had reached out regarding potentially using some ARPA funds for the reconstruction of the boat ramp.

The estimate for permit application costs alone would be around \$28,000 with a total construction costs of \$65,000 - \$75,000.

Mr. Thibodeau was concerned because this would just be a remake of the boat ramp and it seemed very expensive.

Mr. Thibodeau inquired as to whether Mr. Smith had reached out to the State about this.

Mr. Weathers stated that it would be a worth a phone call to DES.

Mr. Thibodeau will contact Joe Kenney and Jeb Bradley to see if they have any information or contacts for this potential project.

DISCUSSION OF GARAGE SECURITY SYSTEM

a. \$12,600 is estimated cost of security system

Mr. Smith explained that he had a discussion with Jim Hill regarding the Board's request that the School pay half of the cost for the garage security system.

Mr. Hill explained that if they really wanted to request the School pay half of the cost, they would need to wait for the facilities committee to meet.

However, Mr. Hill told Mr. Smith that the School pays 16.8% of the overhead for the garage.

Also, the Town uses a building that is owned by the School at no cost to store their sidewalk machines in North Conway.

Mr. Porter said that this new information made it clear that 2/3 of the cost by the Town was a reasonable request.

Mr. Porter moved, seconded by Mr. Thibodeau, to authorize the expenditure of 2/3 of the total cost for the garage security system. The motion carried unanimously.

DISCUSSION OF RED JACKET FIRE

- a. Letter of Appreciation
- b. Special Event Permit for Red Jacket Community and First Responder Appreciation (6/4/2022)

Mr. Eastman, met with the General Manager of the Red Jacket Resort.

He explained that usually the Town requires that special event permits be applied for at least 90 days before the event.

However, the Red Jacket would like to have a community and first responder appreciation event.

Mr. Eastman stated that while they will be required to pay for their portable toilets, he would like the Selectmen to consider waiving the other fees.

Mr. Porter moved, seconded by Ms. Seavey, to grant the special event permit for Red Jacket Community and First Responder Appreciation (6/4/2022) and waive the fees. The motion carried unanimously.

Mr. Porter noted that with everything that happened on the day of the fire and how quick people from other Towns near and far responded, he wanted to commend them.

Mr. Thibodeau stated that they did a phenomenal job.

He noted that it gave us faith that help is to be had even if you don't reside here.

Ms. Seavey wanted to thank all the people in the community who came forward to show their support.

Mr. Weathers explained that he was stationed at the bottom of the driveway during the fire and that he wanted to thank the dispatchers.

Mr. Thibodeau moved, seconded by Mr. Porter, to have the Town Manager's Office write a letter to send to the Conway Daily Sun to express the Board's appreciation for the

Community and First Responders in the aftermath of the Red Jacket fire. The motion carried unanimously.

DISCUSSION ON ECONOMIC COUNCIL ALTERNATE

Mr. Porter moved, seconded by Mr. Weathers, to appoint Mr. Colbath as the alternate to the Economic Council. The motion carried unanimously.

REVIEW AND REAFFIRMATION OF SELECTMEN POLICIES

- a. Mission Statement and Values
- b. Board of Selectmen Policies/Rules of Procedure

The Board will review these documents and discuss at the next meeting.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Town of Conway Ambulance Service Agreement with Action Ambulance
- b. Town of Conway Ambulance Service Agreement with CVFD

Ms. Seavey moved, seconded by Mr. Thibodeau, to sign the document listed above in a. and b. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. AP Manifest dated 5/12/2022

Mr. Porter moved, seconded by Ms. Seavey, to sign the AP Manifest dated 5/12/2022. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 5/5/22
- b. Payroll dated 5/5/22
- c. Notice of Intent to Cut Wood/Timber on Map/Lot 269-52
- d. Permit to Sell Raffle Tickets for Conway Area Lions Club (5/28/22-9/10/22)

Ms. Seavey moved, seconded by Mr. Thibodeau, to ratify the documents as listed above in a. through d. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(none)

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 5/26/2022
- b. DPTM Minutes from 3/9/22

Mr. Porter moved, seconded by Mr. Thibodeau, to adopt the regular and non-public minutes from 5/26/2022 as written. The motion carried unanimously.

Ms. Seavey moved, seconded by Mr. Thibodeau, to adopt the DPTM minutes from 3/9/2022. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Holmes explained that on June 8, 2022 the Town Clerk staff would be at a training.

Mr. Holmes wanted to request that the Board allow them to keep the downstairs of Town Hall closed that day but the rest of the staff would still be there working.

Mr. Porter moved, seconded by Mr. Thibodeau, to allow the closure of the first floor of Town Hall on June 8, 2022. The motion carried unanimously.

Mr. Holmes noted that the State believes that the best option for the East Conway Road/Route 302 intersection is a roundabout.

Mr. Thibodeau moved, seconded by Mr. Porter, to authorize the Chairman to sign a letter in support of the State's choice for a roundabout at the East Conway Road/Route 302 Intersection. The motion carried unanimously.

BOARD REPORTS AND COMMENTS

Mr. Thibodeau explained that the Canadian helicopter was at the airport the past week and they plan to come back in the fall.

They average between 3,000 to 5,000 gallons of jet fuel per visit.

Mr. Thibodeau added that another helicopter may visit this fall now that the transient hangar will be available.

Mr. Porter noted that the Planning Board would be meeting on Thursday.

Mr. Weathers noted that the Conservation Commission would be meeting the next evening.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun asked if the Board feels like there is something that could be done to prevent a fire like the one at Red Jacket.

Mr. Weathers stated that he would leave it to the Fire Marshall and the Fire Chiefs.

At 4:41 pm, Mr. Porter moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (E). The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A:3 II(E) – PENDING LITIGATION

At 5:16 pm, the Board returned to public session.

Mr. Porter moved, seconded by Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

At 5:17 pm, Mr. Porter moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (A). The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A:3 II(A) – PERSONNEL

At 6:03 pm, the Board returned to public session.

Mr. Porter moved, seconded by Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

ADJOURN

At 6:03 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary