

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
October 12, 2021**

The Selectmen's Meeting convened at 4:02 pm in the Meeting Room at the New Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Weathers removed item 7. Discussion of Assessing Contract.

Mr. Weathers noted that they would be amending 11a. to read: AP Manifest Dated 10/14/2021, amending 12a. to read: AP Manifest dated 10/7/2021 and 12b. to read: Payroll dated 10/7/2021.

Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the agenda as amended. The motion carried unanimously.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-
B III

- a. \$2,400.30 from the State of NH for Drug Task Force Overtime

Chief Mattei requested that these funds be placed in the Overtime Fund.

Mr. Colbath moved, seconded by Ms. Seavey, to accept the \$2,400.30 from the State of NH for Drug Task Force Overtime and place it in the Overtime Fund. The motion carried unanimously.

DISCUSSION OF ARPA FUND PROJECTS

Mr. Holmes explained that he had discussed their proposal to allocate \$2,000 to the maintenance of the Ski Museum bathrooms with Janice Crawford and she was very happy to accept that assistance.

Mr. Colbath moved, seconded by Mr. Thibodeau to expend \$2,000 towards the maintenance of the Ski Museum Bathrooms from the ARPA funds. The motion carried unanimously.

Mr. Holmes explained that they had received a price from the curtain for the Recreation Department Stage for \$34,830.50.

Mr. Holmes noted that in talking with the sound consultants, they had said that installing a curtain in that space would be the single most important thing that they could do to help improve sound quality at meetings held in the Marshall Gymnasium.

Ms. Seavey moved, seconded by Mr. Thibodeau, to expend \$34,830.50 from the ARPA funds for the curtain at the recreation department. The motion carried unanimously.

Mr. Holmes noted that he had Chief Solomon look into the dates that the Fire Department's costs had fallen between, and unfortunately, they had not been incurred between March 1, 2021 and the end date of December 31, 2024.

Mr. Holmes stated that he had suggested that the Conway Precinct as a whole look into whether they calculated a revenue loss during that time frame and perhaps come before the Selectmen with another request.

Mr. Eastman stated that he had received a quote for the chain link fence to be installed around the new pickleball court for \$14,500.

He noted that if they choose to go with this company, it can be installed this fall.

Mr. Thibodeau moved, seconded by Mr. Colbath, to expend \$14,500 from the ARPA funds for the chain link fence around the pickleball court. The motion carried unanimously.

Mr. Weathers stated that he would like to see what the space sounds like after the curtain is installed before they spend more money on audio equipment.

Mr. Eastman stated that he will do a test with the Teen Center children.

He added that the only two things that needs to be completed with the stage are the installation of the railings and the handicap lift.

The total price of the project which was paid for by the Friends of Rec, was about \$135,000.

DISCUSSION AND VOTE REGARDING AUTHORITY FOR TOWN MANAGER TO SIGN DOCUMENTS RELATED TO THE LWCF GRANT FOR PUBLIC BATHROOMS

Mr. Holmes noted that in reviewing the grant qualifications for the LWCF grant that they were planning to apply for to help fund the public bathrooms, he is concerned.

Mr. Holmes explained that if they receive these funds from the State, the State will forever have a say in what they can and cannot do in Schouler Park.

The consensus of the Board was that they did not feel that it would be a good idea to move forward with this particular grant.

There was discussion regarding the possibility of a non-profit organization helping to fundraise towards the construction of public bathrooms.

Mr. Colbath moved, seconded by Mr. Thibodeau, to apply for the LWCF Grant. The motion failed (0-5-0).

RENEWAL OF ECONOMIC REVITALIZATION ZONE CERTIFICATION

Mr. Holmes noted that they had received a request regarding the renewal of the Economic Revitalization Zone Certification for Technology Village which is required every five years. Tech Village.

Mr. Holmes stated that he believes this area of Town still qualifies as there is an ongoing effort to develop vacant land.

Mr. Colbath moved, seconded by Ms. Seavey, to authorize Chairman Weathers to sign the Economic Revitalization Zone Certification Renewal on behalf of the Board of Selectmen. The motion carried unanimously.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

(none)

CONSIDERATION OF BILLS

- a. AP Manifest dated 10/14/2021

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest dated 10/14/2021. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 10/7/21
- b. Payroll dated 10/7/21
- c. Notice of Intent to Cut Wood or Timber on Map/Lot 260-52

Mr. Colbath moved, seconded by Mr. Thibodeau, to ratify the documents listed above in a through c. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(none)

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 9/28/2021

Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the regular and non-public minutes from 9/28/2021 as written. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Holmes stated that the new reporting date for ARPA expenditures was now April 30, 2022.

He noted that the Town has joined the State's opioid settlement.

Mr. Holmes was very pleased to announce that the Assistant Building Inspector Jeremy Gibbs has passed his exam and is now a Certified Residential Building Inspector.

Mr. Holmes explained that Trick or Treating would be happening in Town on October 31, 2021 from 5:30-8:30 pm.

The Recreation Department will also be holding their Halloween Party on October 27, 2021.

Mr. Holmes explained that they had received a request from the Connie Davis Watson Foundation to cut down a few small trees at the Whitaker Homesite as they were planning to replace the roof of the building.

Mr. Eastman stated that the foundation plans to replace both the windows and the roof and would like to remove a few trees.

Mr. Porter moved, seconded by Mr. Thibodeau, to allow the removal of the trees as requested by the Connie Davis Watson Foundation at the Whitaker Homesite. The motion carried unanimously.

Mr. Holmes stated that the New Planner Jamel Torres would be starting work on Monday.

Mr. Holmes noted that they had received confirmation by the State to award the Bike Path Project.

Mr. DegliAngeli explained that they were planning to award the bid to Colemans and they would be scheduling a pre-construction meeting.

Mr. Colbath inquired as to whether there was any new information regarding the skate park.

Mr. DegliAngeli stated that he had received an email today from the Skate Park Designer about some geotechnical questions.

He explained that they cannot clear the Skate Park for Construction until 2023 at the earliest as they need that access point to build the Recreation Path.

Mr. DegliAngeli noted that they were scheduled to complete the final pavement on Main Street on Thursday.

The project will be finished for the most part by November 1, 2021.

There was discussion regarding lighting and crosswalks on Main Street.

Mr. Colbath noted that the State had done an exceptional job on the bridge in Center Conway.

Mr. DegliAngeli stated that they were wrapping up the Thompson Road Bridge.

Mr. DegliAngeli explained that they had put out the schedule for the intersection project in Conway and it was scheduled as a 2024 Construction Project.

Mr. Colbath noted that they had received a questionnaire regarding broadband and suggested that Mr. Edmunds from Valley Vision help fill it out.

BOARD REPORTS AND COMMENTS

Mr. Thibodeau gave the September Airport Activity Report.

He noted that there are still some T-hangars available.

Mr. Thibodeau added that the hangar construction was still moving forward.

Ms. Seavey stated that the Economic Council is still going through the issues with the Charter School.

She noted that Valley Vision is doing a great job over in their space at the old Town Hall.

Mr. Holmes noted that they are planning to rent out spaces on the first floor at the old Town Hall and that he has been in communication with commercial real estate agents regarding price.

Mr. Colbath noted that the Budget Committee would be meeting the next night and that the ZBA would be meeting on Wednesday, October 20, 2021.

He added that there have two requests for a rehearing related to the Cheney Property and that Attorney Malia will be attending that meeting.

Mr. Porter stated that the Planning Board would be meeting on Thursday.

Mr. Weathers stated that the Conservation Commission would be meeting via Zoom the next evening.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun, inquired as to whether the Board believed that the arrangement with the Ski Museum for their bathrooms would solve the problem.

Mr. Holmes stated that temporarily it may, but that they would like something under their own control.

At 5:08 pm, Mr. Colbath moved, seconded by Ms. Seavey, to go into non-public session under RSA 91-A:3 II (L). The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A :3 II (L) – LEGAL ADVICE

The Board returned to public session at 5:43 pm.

Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

Mr. Thibodeau moved, seconded by Mr. Colbath, to allow Mr. DegliAngeli to send a letter of resignation from the Ride NoCo Board of Directors and instructed him to join the Board of the MWV Trails Association. The motion carried unanimously.

At 5:44 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (C). The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A :3 II (C) – TAX MATTER

The Board returned to public session at 5:48 pm.

Mr. Thibodeau moved, seconded by Mr. Colbath, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

At 5:48 pm, Mr. Colbath moved, seconded by Ms. Seavey, to go into non-public session under RSA 91-A:3 II (B). The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A :3 II (B) – HIRING

The Board returned to public session at 6:00 pm.

Mr. Thibodeau moved, seconded by Mr. Colbath, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

At 6:00 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (A). The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A :3 II (A) – PERSONNEL MATTER

The Board returned to public session at 6:22 pm.

Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

ADJOURN

At pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary