

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
**June 22, 2021**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room at the New Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers stated that they would be removing agenda item #5.

**Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III

- a. \$25 from Chrisa Chrisso to be placed in the Canine Account

**Mr. Colbath moved, seconded by Ms. Seavey, to accept the \$25 from Chrisa Chrisso to be placed in the Canine Account. The motion carried unanimously.**

DISCUSSION OF TOWN HALL ANNEX LIBRARY STORAGE REQUEST

Mr. Holmes reviewed that the Library was interested in potential storage space at the Town Hall Annex.

Mr. Colbath stated that he was all for allowing the storage if it could be housed in the attic. He explained that he would like to see the office space available for potential rental opportunities.

Mr. Smolen explained that the lack of climate control was not conducive to the materials that needed to be stored.

Mr. Colbath asked if they were planning to digitalize.

Mr. Smolen explained that they believe in keeping the hard copies for history purposes.

Mr. Porter and Ms. Seavey stated that they agreed with Mr. Colbath that the space should be used for potential tenants.

There was a discussion regarding potential storage space in other Town buildings.

Mr. Smolen will look at a potential space with Public Works Director Andrew Smith.

#### ARPA UPDATE

Mr. Holmes explained qualifying projects for ARPA is seeming to be harder to justify than the GOEFERR funds had been.

He stated that the funds center around helping with the negative impacts and financial shortfalls that Towns are seeing due to COVID-19. However, the Town of Conway is having the opposite problem of an influx in visitors.

Mr. Holmes explained that two precincts had expressed their need for some of the funds.

Mr. Holmes noted that they will not preapprove projects.

Mr. Holmes asked the Board to look over the webinar presentation and see if they had any other ideas for qualifying projects.

It was stated that the funds needed to be spent by 2023 or they would be returned to the State.

#### REVIEW OF RECEIPTS

The receipts were available for review.

#### SIGNING OF DOCUMENTS

- a. Abatement of Taxes on Map/Lot 250-83 (Land Use Change Tax)
- b. Abatement of Taxes on Map/Lot 250-83
- c. Abatement of Taxes on Map/Lot 201-23.2
- d. Abatement of Taxes on Map/Lot 239-4
- e. Abatement of Taxes on Map/Lot 263-66
- f. Abatement of Taxes on Map/Lot 250-43
- g. Certification of Yield Taxes Assessed on Map/Lot 239-4
- h. Certification of Yield Taxes Assessed on Map/Lot 256-2.2
- i. Certification of Yield Taxes Assessed on Map/Lot 269-56
- j. Certification of Yield Taxes Assessed on Map/Lot 214-87.003
- k. Yield Tax Levy on Map/Lot 256-2.2, 214-87.003, 269-56
- l. Yield Tax Levy on Map/Lot 239-4

- m. Application for Current Use Assessment on Map/Lot 276-139
- n. Notice of Intent to Cut Wood or Timber on Map/Lot 268-86.1

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the documents listed above in a. through n. The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. AP Manifest dated 6/24/2021

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest dated 6/24/2021. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 6/17/2021
- b. Payroll dated 6/17/2021
- c. Mudbowl 2021 (9/10/21-9/12/21)
- d. The Christmas Loft/Tricks and Treats Christmas in July (7/24/21-7/25/21)
- e. Tuckerman Brewing Co. Live Music (6/4/21, 6/5/21, 6/11-6/13/2021, 6/18-6/20/21, 6/25-6/27/21)

**Mr. Colbath moved, seconded by Mr. Thibodeau, to ratify the documents listed above in a., b., d., and e. The motion carried unanimously.**

**Mr. Colbath moved, seconded by Mr. Thibodeau, to ratify the documents listed above in c. The motion carried (4-0-1) with Ms. Seavey abstaining. .**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(none)

CONSIDERATION OF MINUTES

- a. Regular Minutes from 6/8/2021

**Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the minutes from 6/8/2021 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

Mr. Holmes explained that the State has now prohibited holding public meetings strictly virtually now as the State of Emergency has been declared as being over.

Mr. Holmes stated that the library was expanding their evening hours and masks are still recommended.

Mr. Holmes noted that the recreation summer program had begun and was extremely successful with 216 children signed up, and 178 showing up on the first day of camp.

He added that 34% of those campers were receiving scholarships towards their camp tuition.

Mr. Holmes explained that there are a lot of parking sticker issues that they had not anticipated. They will be looking at these issues moving forward.

### BOARD REPORTS AND COMMENTS

Mr. Porter stated that the Planning Board would be meeting on Thursday, June 24, 2021 to look at an application from Tuckerman Brewing Co.

Mr. Porter wanted to express his gratitude for Mr. Irving as Thursday would be his last Planning Board meeting.

Mr. Colbath also thanked Mr. Irving for the job he had done.

Mr. Colbath stated that the ZBA met the previous week and apologized that there was not a Selectmen's representative at the Budget Committee meeting the week prior as it was on the same day as ZBA.

Ms. Seavey stated that the Economic Council would be meeting the next day.

### PUBLIC COMMENTS AND MEDIA QUESTIONS

Resident Steven Steiner inquired about the 4<sup>th</sup> of July parade and why there seemed to be such controversy between Conway and North Conway.

Mr. Colbath explained that traditionally the parade was held in Conway and the entertainment was held in North Conway so that both parts of Town get to take part.

Susan Murphy appeared via Zoom to request that she be issued a parking pass even though she does not own a property in Conway. She explained that she is a trustee for the property located at 215 Randall Farm Road and the woman who lives there is 93 years old and would be unable to drive herself to the recreation sites.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to issue a parking pass to Susan Murphy on behalf of Mary Gleason of 215 Randall Farm Road. The motion carried unanimously.** Daymond Steer from the Conway Daily Sun inquired as to how many parking stickers had been issued and how much revenue had been collected so far.

At complete count of stickers distributed was not available, but they had taken in approximately \$3,600 in gross revenue thus far.

**At 4:46 pm, Mr. Colbath moved, seconded by Ms. Seavey, to go into non-public session under RSA 91-A:3 II(A). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A:3 II(A) – PERSONNEL MATTERS

**At 5:29 pm, the Board Returned to public session.**

**Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously. The motion carried unanimously.**

**At 5:29 pm, Mr. Colbath moved, seconded by Ms. Seavey, to go into non-public session under RSA 91-A (C). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A:3 II(C) – TAX MATTERS

**At 5:38 pm, the Board returned to public session.**

**Mr. Colbath moved, seconded by Ms. Seavey, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously. The motion carried unanimously.**

**At 5:39 pm, Mr. Colbath moved, seconded by Ms. Seavey, to go into non-public session under RSA 91-A (L) for consideration of legal advice. The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A :3 II (L) CONSIDERATION OF LEGAL ADVICE

**At 6:37 pm, the Board returned to public session.**

**Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

ADJOURN

At 6:37 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day  
Executive Secretary

