

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
June 8, 2021**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room of Conway Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Executive Secretary, Krista Day

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers stated that they would be adding a 12m. 2021 MS-232.

Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.

REQUEST FROM CONWAY PUBLIC LIBRARY FOR STORAGE SPACE

Mr. Holmes explained that the Library was interested in some storage space at the Town Hall Annex.

Bob Cottrell appeared before the Board on behalf of the library to request storage space for some Town records dating from 1844-1968.

There was discussion regarding why the library was saving these documents as well as the high cost to digitalize all of the records

There was discussion regarding the of losing income from potential tenants in that space if they use it for storage.

Mr. Holmes noted that he was trying to contact someone who had reached out about potentially renting a space in the building but had yet to connect.

Mr. Thibodeau moved, seconded by Ms. Seavey, to table this discussion until Mr. Holmes had an opportunity to speak with the potential tenant.

REQUEST FROM TUCKERMAN BREWING COMPANY FOR EXTENSION OF SPECIAL
EVENT PERMIT/WAIVER OF FEE

Kirsten Neves from Tuckerman Brewing Company appeared before the Board.

She explained that they were in the process of submitting the necessary documents for site plan review with the Planning Board who would be meeting on June 24, 2021.

However, they have number of events planned this year and were inquiring about the potential for a seasonal event permits as well as the possibility of the Board waiving each event permit fee as it was \$50 dollars per event. Their total permit fees for the year would be \$4,000.

Ms. Neves explained that with their events, there is little to no Town involvement needed.

Chief Solomon supported this statement by saying he just inspects the outside area once a year unless they take their tent down and put it back up.

Mr. Thibodeau stated that he believed the events at Tuckerman Brewing Company were outside the norm of special event permitting and suggested that they give them a blanket permit for the year at a reasonable fee.

Shawn Bergeron, who was there on behalf of the Brewing Company, explained that Tuckerman's had 58 more outdoor events scheduled for 2021.

He explained that he had been under the impression that once they had gone to site plan review, the special event permitting would not be needed. However, he was now told that the site plan review did not cover their outdoor entertainment.

Ms. Seavey thanked them for being open during the pandemic and stated that they were a great addition to the Village of Conway.

Mr. Holmes explained that the interpretation of the current Planning Director was that outdoor entertainment was not a usual and customary use of a brewery.

Mr. Holmes stated that as time goes on, he believes that outdoor music is becoming usual and customary.

He explained that he would like to suggest that the new Planning Director tackle this issue and make a potential zoning change in order to allow for this.

Mr. Porter moved, seconded by Mr. Thibodeau, to waive the special event permit fees for Tuckerman Brewing Company for the remainder of 2021 as they continue with the site plan review process. The motion carried unanimously.

Mr. Bergeron expressed concern over the old Town Hall Building. He would like to offer an assessment of the building for the Town.

Mr. Colbath clarified that the Town would not be able to remove that building in the future as it would revert back to the Eastman family if the Town ceases to use it for Town purposes.

APPOINTMENT OF ASSISTANT TREASURER

Mr. Colbath moved, seconded by Mr. Thibodeau, to appoint Jac Cuddy as Assistant Treasurer for the Town of Conway. The motion carried unanimously.

CLARIFICATION OF OUTDOOR DINING PERMIT

Mr. Holmes explained that they needed to clarify their previous motion regarding allowing the issuing of outdoor dining permits.

Mr. Thibodeau moved, seconded by Mr. Colbath, to allow outdoor dining permits to be issued through the end of the outdoor dining season of 2021 without regards to the Governor's restrictions.

Mr. Thibodeau amended the motion, seconded by Mr. Colbath, to read as follows:

to allow outdoor dining permits to be issued through December 1, 2021 without regards to the Governor's restrictions.

The amendment to the motion carried unanimously.

The vote on the amended motion carried unanimously.

Mr. Thibodeau stated that he would like to see the ability to have outdoor dining become a permanent option in their zoning ordinance.

Mr. Holmes stated that this would also be a job for the new Planner.

DISCUSSION OF EXPANSION OF LIQUOR LICENSE

Mr. Holmes explained that in order for establishments who had been approved for outdoor dining permits to be granted a liquor license though the State to continue, the State was requesting a letter from the Town with their support on this issue.

The consensus of the Board was that they needed to look at each situation on a case-by-case basis.

Mr. Thibodeau moved, seconded by Mr. Colbath, to allow Mr. Holmes and Mr. Eastman to make a case-by-case determination regarding support for the extension of liquor licenses for outdoor dining locations and authorize Chairman David Weathers to sign such letters out of session. The motion carried unanimously.

DISCUSSION OF 4TH OF JULY PARADE ROUTE

Mr. Thibodeau explained that he was concerned regarding the current 4th of July Parade route.

Mr. Thibodeau suggested changing the route so that the parade would begin on Hillside Ave, down Washington Street to the traffic lights, left at the lights, left at Irving, and into the north entrance of his plaza.

He explained that this route would give sidewalks on either side of the road and adequate parking.

Ms. Seavey expressed her concern regarding people wishing to participate in the parade.

There was brief mention of lengthening the parade by going down Greenwood Ave, but it was determined that those roads were too narrow.

Mr. Colbath stated that he had mixed feelings regarding the parade in general.

Chief Solomon stated that he did not believe having the parade down Main Street was tenable at the moment.

Mr. Weathers moved, seconded by Mr. Thibodeau, to change the parade route as presented by Mr. Thibodeau. The motion carried (4-0-1) with Mr. Colbath abstaining.

DISCUSSION OF AMERICAN RECOVERY PLAN FUNDS

Mr. Holmes explained that they needed to compile a list of potential projects for the use of the American Recovery Plan Funds.

He noted that not everyone is going to be able to get their projects funded as both North Conway Water Precinct and Conway Fire Precinct had projects that they were interested in having help with funding.

Mr. Holmes noted that he had heard interest for funding of pickleball courts and public bathrooms in addition to the potential requests from the precincts.

There was discussion regarding the many stipulations that were attached to these funds.

Ms. Seavey inquired as to whether there had been more conversations with the North Conway Community Center about opening their bathrooms.

Mr. Holmes explained that he had been told by their Chair that they do not have the consensus of the Board to move forward with that.

There as discussion with Chief Solomon regarding the issue of ground water infiltrating the sewer system due to aging pipes.

Mr. Holmes asked the Board to contact him with any potential projects so it could be discussed at the next meeting.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Notice of Intent to Cut Wood or Timber on Map/Lot 216-73
- b. Pole Petition #343968 20-1791
- c. PILOT Agreement Between Town of Conway and Conway 302 Solar, LLC
- d. PILOT Agreement Between Town of Conway and Conway Lake Solar, LLC
- e. Abatement of Taxes on Map/Lot 219-33
- f. Abatement of Taxes on Map/Lot 230-51
- g. Certification of Yield Taxes Assessed on Map/Lot 231-4
- h. Certification of Yield Taxes Assessed on Map/Lot 214-42.01
- i. Certification of Yield Taxes Assessed on Map/Lot 214-87.4
- j. Certification of Yield Taxes Assessed on Map/Lot 296-6
- k. Yield Tax Levy on Map/Lot 231-4, 214-42.01, 214-87.4, 296-6
- l. Permit to Sell Raffle Tickets for North Conway Community Center on 9/12/2021
- m. 2021 MS-232

Mr. Colbath moved, seconded by Ms. Seavey, to sign the documents listed in a. through m. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. AP Manifest dated 6/10/2021

Mr. Colbath moved, seconded by Ms. Seavey, to sign the AP Manifest dated 6/10/2021. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 6/3/2021
- b. Payroll dated 6/3/2021
- c. Selectmen's Deed for Map/Lot 215-34.7
- d. 4x4 Soccer Tournament at Schouler Park/Whitaker Field (8/28/2021-8/29/2021)

Mr. Colbath moved, seconded by Mr. Thibodeau, to ratify the documents signed above in a. through d. . The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT| APPLICATION(S)

(none)

CONSIDERATION OF MINUTES

a. Regular and Non-Public from 5/25/2021

Mr. Colbath moved, seconded by Ms. Seavey, to adopt the regular and non-public minutes from 5/25/2021. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Holmes explained that Mr. DegliAngeli was recommending an Amnesty Day at the Transfer Station for September 11, 2021.

Mr. Colbath moved, seconded by Mr. Porter, to hold an Amnesty Day at the Transfer Station for September 11, 2021. The motion carried unanimously.

Mr. Holmes noted that the first floor of Town Hall would be closed on June 9, 2021 due to a mandatory State training for the Town Clerk staff.

Mr. Holmes stated that Town Counsel filed a petition in Carroll County Superior Court

Attorneys filed a petition for Declaratory Judgement in Carroll County Superior Court to answer the basic questions that the Town and the Short-Term Rental Owners have differing opinions on.

Mr. Holmes noted that DOT had given the green light for the By-Path.

Mr. Holmes stated that the condensers are failing for the second floor at Town Hall so they are looking into that.

Mr. Holmes explained that a second home owner had reached out regarding parking passes because the husband's name is on the deed, but both cars are registered to the wife.

Mr. Colbath moved, seconded by Mr. Porter, to issue parking stickers to Jessica and Alex Nagle. The motion carried unanimously.

Mr. Holmes explained a second situation regarding a resident of Bartlett who would like to obtain a parking sticker for a property in Town. However, the property is in a life estate as the grandmother is currently living there. Because of this, technically the grandmother owns the estate and would be the one eligible for a pass.

Ms. Seavey stated that she believed the situation was foggy.

Mr. Porter stated that he did not believe they were entitled to a sticker.

Mr. Porter moved, seconded by Ms. Seavey, to grant the sticker to Matthew D.R. Martin. The motion failed unanimously.

BOARD REPORTS AND COMMENTS

Mr. Porter stated that the Planning Board meets on Thursday, June 10, 2021.

Mr. Colbath stated that the ZBA and the Budget Committee would be meeting on June 16, 2021.

There was discussion regarding where they were in hiring a new Planning Director. Mr. Holmes noted that he has another interview on Friday and has two qualified candidates.

Mr. Weathers stated that the CCC would be meeting the next night.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun mentioned that Denmark had a reverse parade last year so that was an option.

Mr. Thibodeau questioned whether the parking lot was actually full at Smith-Eastman Landing this weekend as he had seen a sign there. Mr. Holmes will talk to the attendant.

ADJOURN

At 5:28 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary