

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
April 30, 2019**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of the Allegiance to the flag.

APPROVAL OF AGENDA

Mr. Weathers stated that they would be removing a Special Event application for the American Legion Parade.

Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the agenda as amended. The motion carried unanimously.

ASSIGNMENT OF COMMITTEES

Mr. Porter moved, seconded by Mr. Colbath, that the Selectmen would continue to represent the same Boards, Commissions, and Committees as the previous year. The motion carried unanimously.

Budget Committee: John Colbath
Conservation Commission: David Weathers
ESAA: Carl Thibodeau
Economic Council: Mary Carey Seavey
Historic District Commission: Steve Porter
Legislative Liaison: Carl Thibodeau
Lower MWV Solid Waste: David Weathers and John Colbath
Planning Board: Steve Porter
Union Negotiations: David Weathers and Mary Carey Seavey
Valley Vision: Mary Carey Seavey

CHANGES TO 2019 SELECTMEN MEETING SCHEDULE

Mr. Weathers presented the Board with a revised Board of Selectmen meeting schedule.

Mr. Colbath moved, seconded by Mr. Porter, to adopt the revised Board of Selectmen meeting schedule for 2019. The motion carried unanimously.

APPOINTMENT OF ZBA MEMBERS

- a. Phyllis Sherman (Alternate for 3 year term)
- b. Steven Steiner (3 year term)
- c. Richard Pierce (3 year term)

Mr. Colbath moved, seconded by Mr. Thibodeau, to appoint Steven Steiner and Richard Pierce to 3-year terms on the ZBA and Phyllis Sherman as an alternate for a 3-year term on the ZBA. The motion carried unanimously.

Mr. Colbath wanted to thank Ms. Sherman for her dedication to the ZBA over the years.

DISCUSSION OF POLLING PLACE FOR PRESIDENTIAL ELECTION AND PRIMARY –
MODERATOR FAUVER

Moderator Deborah Fauver thanked the Board for allowing her to appear before them to raise the question of where to house a polling place for the upcoming primary and presidential elections.

Ms. Fauver explained that what makes this situation a bit difficult is that they will not know an exact date for the primary election until early December and the election will be held sometime in January or February 2020.

Ms. Fauver stated that the current polling place at the Rec Center is just too small to house the number of voting booths and people needed for these elections. She noted that possible locations included the Conway Fire Station, Kennett High School, and the North Conway Community Center. She noted that Kevin Richard seemed open to working with us but she is concerned because of the unknown date. She also mentioned the possibility to voting by precinct but was not sure how that would work with the number of election officials and volunteers there are. She also added that there is the potential to utilize private locations such as a hotel or fitness center.

There was discussion regarding the pros and cons of each location.

The Board agreed to start thinking of potential locations.

DISCUSSION OF MAIN STREET PROJECT IMPACT ON LIBRARY

Mr. DegliAngeli stated that there had been concern regarding the Eastern portion of the Main Street Project on the library property. He presented the newest plan in which the slip lane would come into the library property a maximum of 5 feet at the apex.

Mr. Holmes stated to Mr. Smolen and Mr. Innes from the library that this new plan was a result of the meeting with Mr. DegliAngeli, Mr. Smolen, and himself on April 9, 2019.

Mr. Smolen express concern regarding the impact to library's historic driveway which was original to the building and would affect the façade. He stated that he wants to preserve the library site.

Ms. Seavey expressed concern regarding the monument.

Mr. Smolen wanted to know if the road could just be moved north. He wondered why Echo was not being affected.

Mr. DegliAngeli stated that the original alignment was even more on the library property due to the need for a proper design for large trucks turning.

Mr. Smolen again expressed his concern over the half moon driveway. Mr. DegliAngeli stated that they would only be giving up 4.5 feet off one entrance.

Mr. DegliAngeli stated that he needed to deliver plans to DOT on May 10, 2019.

Mr. Innes stated that he realizes this is a necessary project, but as a steward of the library, he was concerned. He did however like the idea of a pedestrian walk way with curb appeal.

There was a statement regarding the possibility of raising money for brick pavers.

Mr. Smolen stated that the issue is now under Section 106 review because it is part of the National Historic Preservation Act.

There was discussion regarding the distance of the existing curb to the bottom of the front steps. Currently it is 41 feet and the new plan would put it at 35 feet.

Mr. DegliAngeli stated that when they went to do the inventory on the library property, it was found that it was just the building that is under the Historic Registry. He stated that they need to decide as a Town entity. He noted that in 2016 minutes it was stated that there would not be any issue regarding the prospective reconfiguration of the road, and the National Registry wouldn't stop anything in this regard.

Mr. Innes stated that it was not the intent of the library to cause issues with the project.

Resident Janine Bean wanted to know why they were not taking any land from Echo. She stated her concern regarding the speed of traffic that will be coming through the village. She also added her concern that Conway was going to lose some historical value from the library. She stated that she felt it was important that the Conway Village residents know this is all happening.

Mark Hounsell stated that he felt the State would not approve the plan as presented and would insist on extending the slip lane which would take more land from the library. He mentioned the issues of traffic coming out of Wilder Street as well.

Mr. Hounsell commended Mr. DegliAngeli for his work on this project, but this is a significant impact on the library. He stated he wanted to leave the library as is.

Mr. DegliAngeli stated that it is his goal to get the project to construction. He stated that it was his understanding that he needed to try and do what he could do to get this to construction without taking property through sale or eminent domain.

Mr. Thibodeau asked what the length of time is for taking be. Mr. DegliAngeli stated that it would be years.

Mr. Smolen stated that he wanted to see what the State would say regarding taking land on the north side.

Mr. Weathers asked what this delay would do for the Western project.

Mr. DegliAngeli stated that they would need to get through the NEPA process in order to uncouple the two projects to be able to continue forward with the Western.

Mr. DegliAngeli asked if the Selectmen wished him to go ahead and come up with another design. Mr. Porter and Ms. Seavey wished to see another design while the remaining three Selectmen wanted to wait to hear feedback from DOT.

REQUEST FOR FUNDS FOR REC RENOVATION – HVAC

Mr. DegliAngeli explained that he had previously appeared before the Board to discuss the HVAC system for the classrooms at the rec center. They had received a \$75,000 proposal based upon the information they had received from the school. However, he explained that when they opened up the cabinets, the equipment was not in accordance with those plans. Because of this, he asked for authorization from the Board to spend up to \$90,000 from the Recreation Revolving Fund for the HVAC system.

Ms. Seavey moved, seconded by Mr. Colbath, to authorize the spending of up to \$90,000 from the Recreation Revolving Fund for the HVAC system in the classrooms at the rec center. The motion carried unanimously.

There was discussion regarding the hard work of recreation center staff and the Friends of Rec for their continued efforts in raising funds.

DISCUSSION OF LETTER TO DOT

Mr. DegliAngeli stated that the Selectmen had authorized a letter to be written to DOT regarding keeping the Main Street Project on track at their last meeting. He was requesting authorization to include the Conway Village Fire District as co-signers to this letter.

Mr. Colbath moved, seconded by Ms. Seavey, to authorize a letter to be sent on behalf of the Board of Selectmen and Commissioners and signed by the Chairman. The motion carried unanimously.

DISCUSSION OF AMNESTY DAY

Mr. Holmes explained that he was looking to the Board to decide how many items they would allow residents of Conway, Eaton and Albany to bring to the Transfer Station on May 4, 2019 free of charge. He explained the Town's Amnesty Day coincides with Valley Pride Day.

Mr. Thibodeau moved, seconded by Mr. Colbath, to limit each household in Conway, Eaton and Albany to bring a maximum of 6 total pay for items to the Transfer Station on May 4, 2019 free of charge. The motion carried unanimously.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Certification of Yield Taxes Assessed Map/Lot 272-5.1
 - a. Certification of Yield Taxes Assessed Map/Lot 218-8

- b. Timber Tax Levy Map/Lot 218-8 and 272-5.1
- c. Permanent Application for Property Tax Credits/Exemptions Map/Lot 202-64.027
- d. Permanent Application for Property Tax Credits/Exemptions Map/Lot 263-15
- e. Permanent Application for Property Tax Credits/Exemptions Map/Lot 276-248
- f. Permanent Application for Property Tax Credits/Exemptions Map/Lot 253-55
- g. Gravel Tax Levy Map/Lot 260-58 and 238-1
- h. Notice of Intent to Cut Wood or Timber Map/Lot 241-5
- i. Permit to Sell Raffle Tickets -MWV Old Car Club (5/27/19-9/30/19)
- j. Permit to Sell Raffle Tickets – MWV Art Association Art in the Park (8/3/19-8/4/19)
- k. Permit to Sell Raffle Tickets MWV Old Car Club (9/8/19)

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the documents listed above in a. through k. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. AP Manifest dated 5/2/19

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the Accounts Payable Manifest dated 5/2/19. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUTSIDE OF SESSION

- a. AP Manifest dated 4/25/19
- b. Payroll dated 4/25/19
- c. MS-232

Mr. Colbath moved, seconded by Mr. Thibodeau, to ratify the documents listed above in a. through c. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. Vaughan Community Service Strawberry Festival (Corrected Permit for 6/29/19)
- b. American Legion Post 46 Traveling Vietnam Wall (8/8/19-8/11/19)
- c. MWV Old Car Club Cruise Nights (5/27/19-9/30/19)
- d. MWV Art Association Art in the Park (8/3/19-8/4/19)
- e. ~~American Legion Post 95 100th Anniversary of the American Legion Parade (8/10/19)~~
- f. Ragnar RTB, LLC. 21st Annual Reach the Beach (9/13/19) Pending Insurance
- g. MWV Old Car Club (9/8/19)

Mr. Colbath moved, seconded by Ms. Seavey, to approve and sign the Special Event applications in a., b., c., d., f., and g. The motion carried unanimously.

CONSIDERATION OF MINUTES

a. Regular Minutes from 4/16/19

Mr. Colbath moved, seconded by Ms. Seavey, to adopt the minutes from 4/16/19 as written. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Holmes stated that they had gotten notice that the Washington Street Bridge Reconstruction had been now moved to 2028. He stated that Mr. DegliAngeli is going to be requesting funds to repave.

Mr. Holmes stated that the judge had ruled to deny Bellevue's motion to reconsider regarding McMillan Lane.

Mr. Holmes stated that he had gone to the Rec Center and is happy to see the progress that is being made.

In regards to the Town Hall move, Mr. Holmes stated that the Mr. DegliAngeli is going to be responding to the bank's engineers with his comments on the parking lot.

BOARD REPORTS AND COMMENTS

Mr. Porter stated that the Planning Board had met last week and both the items on the agenda will be addressed again in June.

Mr. Porter wanted to thank the Board for their help in allowing Lamplighters to acquire the CDBG grant.

Mr. Colbath stated that the ZBA had met for a set back waiver and a variance for adding fill.

Mr. Colbath noted that National Day of Prayer would be this Thursday and he would be representing the Town.

Mr. Thibodeau stated that the ESAA had been notified that they had received preliminary approval for the EDA Grant.

Mr. Thibodeau explained that there was an ad in the Conway Daily Sun for two aviation boot camps sponsored by HEB Engineers and Dearborn Foundation.

Mr. Thibodeau explained that the Canadian Helicopter would be returning to the airport at the end of May, beginning of June for a two-week training. He emphasized the economic impact of their visit on the area.

Ms. Seavey read a detailed update from the Economic Council including the availability of Rural Development Grants.

Mr. Weathers stated that the Conservation Commission would meet on Wednesday, May 8, 2019.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Jim LeFebvre stated that the VFW would be resubmitting their permit for the parade after fixing some technical glitches.

Daymond Steer from The Conway Daily Sun asked for clarification regarding the motion made at the previous meeting to recommend that **the recreation participation policy require the child to reside in Conway either full time or seasonally, and that the entire program fee should be paid in advance. Mr. Holmes explained that things would remain as they were for the time being and it would be revisited in the fall.**

Mr. Steer inquired about how things were coming on the dog signs for Whitaker Woods. Mr. Holmes stated that it would be discussed at the next Conservation Commission meeting.

ADJOURN

At 5:50 pm, the meeting adjourned by the power of the Chair.

Respectfully submitted,

Krista Day
Executive Secretary