

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN  
January 29, 2019**

The Selectmen's Meeting convened at 4:01 pm in the Meeting Room of Conway Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

**Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as presented. The motion carried unanimously.**

PRESENTATION BY NH LOTTERY COMMISSION ON KENO

Charlie McIntyre, Executive Director of the NH Lottery Commission, was present to request that the Selectmen put a warrant article on the ballot to allow residents to vote on the opportunity to allow Keno in the Town of Conway.

Mr. McIntyre stated that they have been operating keno now around the state for a little over a year. He stated that most locations report that their other sales have increased since added keno. He also noted that their higher performing locations tend to be on the Borders of New Hampshire and Maine and New Hampshire and Massachusetts. Because of this, he believes that having locations in Conway would be preferable. HE also noted that a number of locations have expressed interest.

Mr. Thibodeau stated that he had read the upsides, but inquired as to whether there had been any negative things they should consider. Mr. McIntyre stated that they had not had any problems or concerns. He noted that the most popular time to play keno tends to be between 5:00 pm and 8:00 pm. There had also not been reports of excessive play.

Mr. Steer inquired as to what the process was for getting keno on the warrant. Mr. Holmes stated that the Selectmen could vote and put a warrant article on the ballot, or someone could submit a petition and those would be due by February 12, 2019.

The Board decided to wait for public comment before making a decision.

DISCUSSION OF HOW TO FUND MAINTENANCE OF TOWN LEASED PREMISES

Mrs. Gilligan directed the Board to a page in their packet with three options for warrant articles. She noted that the top warrant article regarding the Capital Reserve Fund for Maintenance of Town Buildings and Facilities as been voted on last month. However, because they are going to be required to maintain the new rec center and potentially the bank space as the new Town Hall, they needed to look forward to allocating funds for Town leased properties.

Mrs. Gilligan stated that she had reached out to the DRA and they have determined that they have two options. The first option would be to change the purpose of the current CRF to include maintenance of both leased and owned buildings and facilities. However, if they choose to do this, this would require a 2/3 majority vote by the voters in order to pass.

The second option would be to keep the original CRF as it is, and create a separate CRF for Town leased buildings and facilities. That would not require a 2/3 majority vote only a simple majority.

There was discussion regarding how the voters voted on that particular CRF over the last five years. While it had passed by 80% over each year, the Board decided it would be safest to present the voters with two separate Capital Reserve Funds.

Mrs. Gilligan stated that the current balance of the CRF for maintenance of Town owned buildings and facilities was \$252,925.38.

**Mr. Thibodeau moved, seconded by Ms. Seavey, to sponsor a warrant article to read as follows:**

**To see if the Town will vote to establish a CAPITAL RESERVE FUND FOR MAINTENANCE OF TOWN BUILDINGS AND FACILITIES LEASED BY THE TOWN under the provisions of RSA 35:1 and to authorize the Board of Selectmen to be the agents to expend in accordance with the purpose of the Fund. And further to see if the Town will vote to raise and appropriate the sum of One Dollar (\$1) to be placed in the CAPITAL RESERVE FUND FOR MAINTENANCE OF TOWN BUILDINGS AND FACILITIES LEASED BY THE TOWN to be used according to the purposes for which the fund was established.**

**The motion carried unanimously.**

DISCUSSION OF LOT MERGE AT TRANSFER STATION AND OLD LANDFILL

Mr. DegliAngeli stated that this request for a lot merge at the Transfer Station the Old Landfill comes because of discoveries made as a new company is preparing to carry out the solar contract. The solar garden will be straddling a boundary line between the two and he believes it will be simpler to merge the two town own lots.

Mr. Colbath asked if they were going to put this project in front of the Planning Board. Mr. DegliAngeli stated that they had decided to have the project before the Planning Board to that the abutter notification process will take place. This presentation is scheduled for February 14, 2019.

**Mr. Thibodeau moved, seconded by Mr. Colbath, to allow the merge of Map/Lot 253-17 and 253-19, and furthermore authorize Chairman C. David Weathers, to sign any paperwork necessary. The motion carried unanimously.**

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Abatement of Taxes Map/Lot 203-78
- b. Notice of Intent to Cut Wood or Timber Map/Lot 272-32
- c. Permit to Sell Raffle Tickets for NH Nordic Coaches Association
- d. Permit to Sell Raffle Tickets for Friends of Rec

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the documents listed above in a. through d. The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. AP Manifest dated 1/31/19
- b. Payroll dated 1/31/19

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest and Payroll dated 1/31/19. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

(none)

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. Mt. Washington Valley Chamber of Commerce Annual Chili Cook-Off (4/6/19)

**Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the special event application for the Mt. Washington Valley Chamber of Commerce Annual Chili Cook-Off on 4/6/19. The motion carried unanimously.**

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 1/22/19

**Mr. Thibodeau moved, seconded by Mr. Colbath, to adopt the regular and non-public minutes from 1/22/19 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

Mr. Holmes stated that at the last meeting, Mr. Colbath had wondered how many applications for Veterans Credits had been submitted. Mr. Holmes explained that Assessor Dale Schofield had received 34 so far this year with the deadline to submit on April 15, 2019. Mr. Holmes also noted the total number of applications received for the last 2 years. In 2016, the Town received 460 applications. In 2017 the Town had received 458 applications from war-time veterans and 6 non-war veterans. Finally, in 2018, the Town received 453 applications from war-time veterans and 30 from non-war veterans.

Mr. Holmes noted that there is a bill in the legislature that could potentially increase the Veteran Credit amount to \$1,000.

Mr. Holmes stated that there have been a number of deer collisions on East Conway Road due to many of the residents feeding the deer. He reached out to Fish and Game's Sargent Lopashanski who went above and beyond this weekend tracking the deer and informing the residents of the dangers of feeding wildlife. The residents in the area have agreed to stop.

Mr. Weathers emphasized the dangers of feeding the wildlife, particularly feeding them corn.

Mr. Holmes stated that he wanted to give the Board and overview of 4 bills that are currently in the legislature so that the Board could decide whether to endorse them or not.

Mr. Holmes stated that there is a bill regarding the ability for Towns to license short-term rental properties. This would allow for the adoption of provisions for inspections by the fire chief and health officers.

Mr. Holmes stated that the Town was also supporting a bill called the Disorderly Household Bill, that would allow property owners to be fined when there are issues with their short-term rental properties.

Mr. Holmes stated that another bill would allow for Towns to charge a local hotel occupancy fee which would be a 2-dollar surcharge for every room in Town. This money would be allocated to a specific fund and used to offset property taxes.

Mr. Holmes stated that they were also proposing a bill to declare election days as state holidays to allow for the closing of schools for polling places.

Mr. DegliAngeli wanted to apprise the Board of another bill that would require all surveying work (establishing grades and elevations.) to be done by a registered surveyor instead of an Engineer on a planned public project.

Mr. Weathers asked if that would add more of a cost and delay projects. Mr. DegliAngeli answered in the affirmative.

There was brief discussion regarding the bridge project at the Conway Lake Outlet.

Mr. Colbath inquired about progress on the Rec Center. Mr. DegliAngeli stated that the notice of award and the Town's signatures on the contract had been sent out.

Ms. Seavey inquired as to what the status was on getting a bid for the AC in the gym. Mr. DegliAngeli stated that a request for bid packet was going out for other classroom areas the next day and the plan was going to be to wait until after summer to bid for the gym.

Ms. Seavey stated that she did not agree that that was what the Board agreed upon and that they were going to find a way to cool the gym this summer. Mr. Weathers stated that the Board had agreed to wait and monitor the gym this summer.

Mr. DegliAngeli stated that it was his understanding that they were going to bid the work to cool the other areas in the building this summer and continue to monitor the temperature and humidity levels in the gym throughout the summer to get a better understanding of the needs for that space. He added that they may only need to install dehumidification in the gym.

Ms. Seavey inquired as to how this data was being collected. Mr. DegliAngeli stated that they were planning to install temperature and humidity sensors 6 ft off the floor and 20 ft off the floor to understand the exact needs for that space in order to get the most cost-effective unit.

It was determined that the rec center renovation is scheduled to begin in February.

#### BOARD REPORTS AND COMMENTS

Mr. Porter stated that the Planning Board met last week to review the North Conway Hotel expansion. They moved that issue to March 14, 2019 due to pending litigation.

Mr. Porter also noted that they had a public hearing regarding a petition to increase the density in the Village Districts of Conway, North Conway, and Center Conway. Mr. Porter stated that the petitions did not garner support with a vote of (2-2-2). He noted that the biggest opposition was due to the fact there were no restrictions to regulate short term rentals in those areas.

Mr. Colbath stated that there had been a joint meeting with the Budget Committee and the Board of Selectmen to hear the non-profit organizations present their requests for a warrant article. Mr. Colbath stated that Ms. Seavey did a nice job chairing the meeting.

Mr. Colbath stated that during his vacation, the only applicant for the ZBA withdrew the application the day of the meeting.

Mr. Thibodeau stated that the nomination committee has been working for the ESAA. Mr. Holmes stated that the list of recommendations for nominations was sent to the Board of Directors and they were waiting on approval before beginning the next step of sending the names to the Selectmen.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Mr. Colbath wanted to recognize Linda Burns, Assistant Emergency Management Director, who was in the audience, for all the work she does.

Mr. Weathers stated that the Conservation Commission was looking for a minute taker for their meetings on the 2<sup>nd</sup> Wednesday of every month. He noted that those interested in this paid position should contact Mr. Holmes or Rob Adair.

Mr. Steer asked for clarification regarding the bill to allow Towns to license short term rentals.

Mr. Porter wanted to thank the Selectmen and the Town of Conway for supporting Lamplighters in their effort to buy their own park with a CDBG grant. He noted that they had met the 69% requirement for submitting the paperwork for the grant.

ADJOURN

**At 5:13 pm, Mr. Thibodeau moved, seconded by Ms. Seavey, to adjourn. The motion carried unanimously.**

Respectfully Submitted,

Krista Day  
Executive Secretary