

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
August 21, 2018**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room of Conway Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Executive Secretary, Krista Day

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers noted that there were no receipts to review so that agenda item was to be removed. He also noted that under item 8, Signing of the Documents, he was adding b. Abatement of Taxes on Map/Lot 262-83.008 and c. \$25,086.00 from Capital Reserve Fund for Highway Equipment, \$93,569.19 from Capital Reserve Fund for Infrastructure Reconstruction, \$55,592.00 from Capital Reserve Fund from Police Vehicles, and \$80,452.77 from Capital Reserve Fund for Maintenance of Town Buildings and Facilities.

Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the agenda as amended. The motion carried unanimously.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III (b)

- a. \$3,734.05 from State of New Hampshire Opioid Grant

Lieutenant Mattei requested that the Board accept the \$3,734.05 from the State of New Hampshire Opioid Grant and place it into the Overtime Fund. Mr. Colbath inquired as to if that was what the intentions of the grant were. Lt. Mattei answered in the affirmative that the grant funds were intended for labor reimbursement.

Mr. Colbath moved, seconded by Ms. Seavey, to accept the \$3,734.05 from the State of New Hampshire Opioid Grant and place it in the Police Overtime Fund. The motion carried unanimously.

DISCUSSION ABOUT POLICE VEHICLES

Chief Wagner stated that he was before the Board to see if they would authorize the Police Department to purchase another vehicle this year. He explained that 2019 will be the last year where Ford will make the Taurus. He noted that they have the opportunity to purchase an additional sedan this year which would save the Town around \$8,000 in the long run. They currently have about \$47,000 in the Capital Reserve Fund for Police Vehicles.

Chief Wagner stated that the fleet manager would look into other alternative vehicles but currently Ford is the number one manufacturer for law enforcement vehicles.

Mr. Colbath inquired as to the cost. Chief Wagner stated around \$27,000.

There was a brief discussion regarding next year's budget requests and the intention of the Capital Reserve Fund.

Ms. Seavey moved, seconded by Mr. Porter, to authorize the Police Department to purchase an additional vehicle, making a total of 3 vehicles for this current year. Mr. Thibodeau asked for the wording of the warrant article for the CRF for Police Vehicles to make sure they were allowed to purchase an additional vehicle. Finance Director Lilli Gilligan stated that there was no wording that would prohibit this. **The motion carried unanimously.**

DISCUSSION OF HAZARD MITIGATION GRANT

Matt Leavitt, Emergency Management Director, was before the Board to request authorization for the Town to enter into a Disaster Mitigation Grant agreement with the State of New Hampshire. He noted that this was required for the Hazard Mitigation update that was due this year that allows the Town to be reimbursed after any declarations of disaster.

There was a brief discussion regarding the entities that put this plan together. Mr. Leavitt stated that Mapping and Planning Solutions would work together with interested parties such as the Town's Fire Chiefs, Police, Ambulance, Town Manager, etc. The grant pays for Mapping and Planning Solutions to put the pieces together and formulate the Mitigation Plan.

Mr. Thibodeau inquired as to if there was a down side to this agreement. Mr. Leavitt stated that there was no downside and if they did not do it, they would not be eligible for reimbursement.

There was brief discussion regarding insurance responsibility.

Mr. Colbath moved, seconded by Mr. Thibodeau, to put forth a motion that would read as follows: The Town of Conway Board of Selectmen, in a majority vote, accepts the terms of the Pre-Disaster Mitigation (PDM) Program as presented in the amount of \$9,999.75 for the Local Hazard Mitigation Plan Update. Furthermore, the Board acknowledges that the total cost of this project will be \$13,333.00, in which the Town will be responsible for a 25% match (\$3,333.25). Furthermore, the Board Authorizes the Town Manager to sign all documents related to the grant. The motion carried unanimously.

Mr. Colbath asked if these funds had been budgeted for. It was determined that they had not been budgeted for the current year but would be included in the budgeting process for upcoming years. Colbath: budgeted?

SIGNING OF DOCUMENTS

- a. Permit to Sell Raffle Tickets for Conway Area Humane Society (9/22/18)
- b. Abatement of Taxes Map/Lot 262-83.008
- c. \$25,086.00 from Capital Reserve Fund for Highway Equipment; \$93,569.19 from Capital Reserve Fund for Infrastructure Reconstruction; \$55,592.00 from Capital Reserve Fund from Police Vehicles; \$80,452.77 from Capital Reserve Fund for Maintenance of Town Buildings and Facilities

Mr. Thibodeau inquired as to whether the monies for the capital reserve funds were being taken out or put into the accounts. Ms. Gilligan clarified that these monies had already been spend so the request was to take the monies from the CRF's and reimburse the general fund.

Mr. Thibodeau moved, seconded by Mr. Colbath, to sign the documents listed above in a.-c. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. Accounts Payable Manifest dated 8/23/18

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign and approve the AP Manifest dated 8/23/18. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 8/16/18
- b. Payroll dated 8/16/18

Mr. Colbath moved, seconded by Ms. Seavey, to ratify the AP Manifest and Payroll dated 8/16/18. The motion carried unanimously.

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 8/7/18

Mr. Thibodeau moved, seconded by Ms. Seavey, to adopt the minutes from the Regular and Non-Public Minutes from 8/7/18 as written. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Holmes stated that at the last meeting he had asked for public input regarding potential taxi stands in North Conway. He noted that he had only received two responses, both against the idea.

Mr. Holmes noted that the Abenaki site has been vandalized. He noted that the Parks and Recreation workers were working on repairing the damage. He noted that it might be worth purchasing and installing a game camera at the site for future issues.

Mr. Holmes noted that he was planning to schedule a meeting regarding ongoing issues at Diana's Bath. He noted that while the parking attendant at Diana's Bath was doing an excellent job, there are continuing issues with parking and traffic that need to be discussed. He hoped to meet with Chief Wagner, Jim Innes, the Parking Attendant, and a Selectmen present. Mr. Weathers volunteered to be part of that meeting.

Mr. Holmes informed the Board that the Bank of New Hampshire had submitted building plans for a 1400 square foot branch. He added that they had not received the site plan at the time of the meeting.

Mr. Holmes stated that there was no new progress or news regarding the Rec Center move.

BOARD REPORTS AND COMMENTS

Mr. Porter stated that the Planning Board had no new applications so their next meeting was not scheduled until September 13, 2018.

Mr. Colbath stated that the Budget Committee would have their next meeting on September 19, 2018.

Mr. Colbath noted that the ZBA had met to discuss two applications for accessory apartments.

Mr. Thibodeau stated that the ESAA had not met, but that the airport continues to remain relatively busy. Ms. Seavey noted that those involved with Angel Flights had contacted RSVP to volunteer their services if necessary in the future. Mr. Thibodeau commended those who volunteer for the life flights as they fund the flights themselves.

Ms. Seavey stated that the Economic Council would be hosting the Democratic and Republic Debates. The District 1 Congressional Democratic Debate would be held on August 23, 2018 and the District 1 Congressional Republican Debate would be held on August 28, 2018. Both debates would be held at the North Conway Grand Hotel and the public can visit www.mwvec.org for more information.

Ms. Seavey stated that the Gibson Center was looking for a Selectmen Representative for their Committee for AARP's Age Friendly Community. Both Ms. Seavey and Mr. Colbath volunteered.

Mr. Colbath stated that he had received the MWV Housing Coalition newsletter and they were going to be holding a breakfast meeting on September 21, 2018. He noted that they were looking for Town Officials to attend. He noted that he was available and willing to attend.

Mr. Weathers wanted to congratulate David Heald for his achievement of Roads Scholar Two and Senior Roads Scholar and Steve Marquis for his achievement of Roads Scholar One. Mr. Colbath congratulated both Town Employees.

Mr. Weathers stated that the Conservation Commission had met with the Rec Path Committee. He noted that their plans have changed and the commission had voted to allow the path to utilize the first section of access road to the information kiosk in order to avoid having to deal with the wetlands. Mr. Weathers noted that he was the only one to vote against this change for safety concerns.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun commented on the Angel Flights and will be looking to write a potential story in the future.

Mr. Steer inquired as to what issues the Parking Attendant was having at Diana's Bath. Mr. Holmes noted that there are issues of traffic stacking up, people getting angry about parking, and blocking of the main road. Mr. Holmes stated that it was time to discuss how to make the operation better.

Mr. Steer inquired about the pole moving in Town. Mr. Holmes stated that Mr. DegliAngeli was on vacation and he had not update on that issue.

Mr. Steer inquired as to the progress on Seavey Street. Mr. Holmes stated that the Town's work had been delayed because the Precinct's work had been delayed. However, it was on track to be completed this season.

Mr. Steer inquired into Mr. Weathers' feelings on Governor Sununu's Veto of the bill to boost the biomass industry. Mr. Weathers stated that he is adamantly against this veto. He noted that every logging operation since 1988 utilizes these services. He believes that the Governor's veto is detrimental.

Mr. Colbath stated that he sees both the pros and cons to the veto and has no strong opinion either way.

At 4:55 p.m., Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (c) to discuss a tax matter. The motion carried unanimously.

At 5:52 p.m., The Board returned to public session.

Ms. Seavey moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session. The motion carried unanimously.

ADJOURN

At 5:52 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary