

Minutes of Meeting
CONWAY BOARD OF SELECTMEN
February 14, 2017

The Selectmen's Meeting convened at 4:06 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, and Steven Porter; Town Manager, Earl Sires, and Executive Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers stated that an Executive Session would be added to the agenda to discuss a personnel matter. Also, the purchase of a tractor for the Solid Waste Department will be added to the agenda. **Mr. Colbath moved, seconded by Mr. Porter, to approve the agenda as amended. The motion carried unanimously.**

REVIEW OF ROUTE 16/302 PAVEMENT RESURFACING
PROJECT – TOBEY REYNOLDS/NHDOT

Tobey Reynolds, PE, Project Manager for the NHDOT and Chris Carucci, PE of the NHDOT joined the meeting to discuss the Route 16/302 pavement resurfacing project.

Mr. Reynolds stated they are here today to get input on traffic control. The location of the project is from Route 16/302 (southern limit) up to the Conway/Bartlett town line. The project is approximately 4.6 miles. Mr. Reynolds distributed a map of the project and reviewed same with the Board. Mr. Reynolds explained this is a pavement preservation project. The pavement now is in pretty good condition and this project is to keep it in good condition for the future. Funding for the project is at an 80/20 State and Federal level. They plan to use a thin overlay and they will fill in with crack seal before the overlay.

Mr. Reynolds next stated that they will not take out the red brick crosswalks when they go through the village. Mr. Reynolds next advised that they will be upgrading all pedestrian ramps. Further, they will do a full width overlap and this includes the parking in North Conway Village.

Mr. Reynolds next discussed trying to minimize the impacts of the work and explained there is a narrow window of time to do the work. Mr. Reynolds stated they are proposing lane closures only during off peak hours. They will do night work for overlays and paving operations between 9:00 pm and 6:00 am and will maintain either two way or alternating traffic. Mr. Reynold next advised that the contractor will only be able to do work that disrupts traffic during April, May and June. The only time they can be in the road at night is to do paving work. The only exception is for doing the pedestrian curb ramp work and there are approximately 100 of these to do.

Mr. Reynolds next advised that they will advertise this project in March of 2017 and open bids on April 13, 2017. They hope to get Governor and Council approval on June 7, 2017 and this is when the contractor can start. The Contractor would then on ly have 3-4 weeks in 2017 to do any work in the roadway. They don't anticipate much work in traffic in 2017. They will do

prep work from the southern end of the project and may do some crack sealing -probably not all the way up but part of the way. The rest of 2017 they will do work on the pedestrian curb ramps. In April, May and June of 2018 they anticipate that the rest of the work will be done. In April 2018, they will crack seal if weather permits and if not they will do in May. In May 2018, they plan to raise structures, manholes, etc., and do crosswalks and railroad matches. In June 2018, they plan to do final overlay and striping. Right now, the completion date for this section of the project is the end of June 2018. The Conway section of the project cost is about \$1.6 million dollars.

There was next brief discussion with the Board regarding the timing of this project and other projects in the area. Mr. Weathers also asked about traffic control. Mr. Reynolds advised this would be supplied by the contractor.

Mr. Reynolds next presented a Work Zone Agreement for the Town's consideration. There was no action taken on the Work Zone Agreement and this will be considered at a future meeting.

REVIEW AND MAKE RECOMMENDATIONS ON WARRANT ARTICLES

- a. Selectmen Articles
- b. Petitioned Articles

Mr. Sires reviewed a copy of the updated draft warrant.

Mr. Sires reviewed that Article 3 is still under consideration by the Planning Board. The Planning Board is meeting on February 23, 2017 and this is on the agenda.

Mr. Sires next advised that we will need to hold a Board of Selectmen meeting on Tuesday, February 21, 2017 for regular Board business. Also, because the Planning Board is considering Article 3 at their meeting scheduled for February 23, 2017, the Board of Selectmen will then need to meet on February 24, 2017 to sign the warrant.

Mr. Sires next reviewed that with regard to Article 25 regarding Solar Garden, we have checked the numbers and area. It is 2,457,00 square feet. Solar Garden is hoping to do a 6 or 7 megawatt plant. The will not take up all of the acres but will use part. Mr. Sires suggested the Board vote on the article as updated. **Mr. Porter moved, seconded by Ms. Seavey, to recommend Article 25 as written today on the warrant. The motion carried unanimously.**

Mr. Sires next reviewed that we have now received petitions and they have been verified for Articles 39 (North Conway Community Center) and Article 40 (Children Unlimited). Last week the Board voted on the amounts. The Articles are now on the warrant as the petitions have been received. The Board first considered Article 39 regarding the North Conway Community Center. **Mr. Porter moved, seconded by Mr. Colbath, to recommend and place Article 39 on the warrant as written. The motion carried 4-1-0 with Mr. Thibodeau voting in the negative.** The Board next considered Article 40 for Children Unlimited. **Mr. Porter moved, seconded by Mr. Colbath, to recommend and place Article 40 on the warrant as written. The motion carried 5-0-0.**

Mr. Sires next reviewed that Article 30 regarding the Charter amendments was changed from "Shall the municipality..." to "To see if the Town of Conway..." **Mr. Porter moved, seconded by Mr. Colbath, to place Article 30 on the warrant as written. The motion carried 5-0-0.**

Mr. Thibodeau asked about voting on Article 8 (Budget). Ms. Gilligan reviewed that the Budget Committee will vote on this article on Thursday night. The Board of Selectmen will vote on this article at their meeting scheduled for next Tuesday.

Mr. Sires next reviewed that the town did also receive a petitioned article regarding student debt and this has been included in the draft warrant.

PURCHASE OF TRACTOR

Mr. Sires reviewed information with the Board for the purchase of a tractor and bid amounts. There was a brief discussion by the Board. **Mr. Colbath moved, seconded by Ms. Seavey, to purchase the tractor trailer rig through the Manchester, NH, dealer as presented. The motion carried unanimously.**

BUDGET UPDATES

Ms. Gilligan distributed an update on fuel usage to date to the Board and reviewed same. Ms. Gilligan reviewed that the usage and pricing may have an impact on the 2017 budget.

Mr. Sires next reviewed that we may need additional fund balance due to increases to offset taxes. Ms. Gilligan discussed tax impacts regarding the warrant articles for veteran credits. Ms. Gilligan stated that in order to mitigate the tax impacts we may need to use an additional \$500,000.

Mr. Weathers reviewed that the Deliberative Session of Town Meeting is scheduled for March 6, 2017.

REVIEW OF RECEIPTS

Receipts were available for the Board's review.

SIGNING OF DOCUMENTS

There were no documents to sign.

CONSIDERATION OF BILLS

- a. Accounts Payable Manifest 2/16/17
- b. Payroll 2/16/17

Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the Accounts Payable Manifest dated 2/16/17 and Payroll dated 2/16/17. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

There were no documents signed out of session to ratify.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

There were no Special Event Applications for consideration.

CONSIDERATION OF MINUTES: 1/24/17

Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the minutes of the 1/24/17 public session as written. The motion carried unanimously.

Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the minutes of the 1/24/17 non public session as written. The motion carried unanimously.

TOWN MANAGER REPORT

North Country Council – Mr. Sires reported a North Country Council Board meeting is scheduled for tomorrow. He will be attending weather permitting. Mr. Sires next reported that a North Country Council Advisory Committee meeting is scheduled for Thursday and there will be a discussion of criteria for ranking projects for the 10-year plan.

Board of Selectmen Meetings – Mr. Sires reviewed there are two Board of Selectmen meetings next week, one on Tuesday and one on Friday. He will be on vacation next week and Tom Holmes will be Acting Town Manager.

BOARD REPORTS AND COMMENTS

Budget Committee – Mr. Colbath reported the Budget Committee Public Hearings are scheduled for tomorrow night for the Precincts, Town, and School budgets and will be held in the auditorium at Kennett High School starting at 6:00 pm.

ESAA – Mr. Thibodeau reported that the airport had a visit from the chief pilot of Sikorksy Aircraft asking about Jet A fuel. They are required to fly Blackhawk helicopters before selling them and this is a new stop for them and they will be coming often. Mr. Thibodeau next advised that the airport also will become a contingency fuel stop for the US Marine Corp for Super Stallions. Mr. Thibodeau next reported that the Forest Service has also contacted the airport and will once again use the airport for Jet A fuel during fire service. Mr. Thibodeau next advised that Lifeflight used the airport for fuel as well. Mr. Thibodeau next reported that the Royal Canadian Air Force will be at the airport in April. Mr. Thibodeau next reported that Dartmouth-Hitchcock Advanced Response Team (DHART) has also certified Fryeburg Airport for fuel.

Candidate Filing Period – Mr. Weathers reviewed information regarding filing for town office positions. The filing period opens on February 22, 2017 and closes on March 3, 2017 at 5:00 pm.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer asked Mr. Weathers about an icing project for the forests and if he feels it is practical for Conway. Mr. Weathers advised that he is not involved with the project but did see an article in the new last week. Mr. Weathers next briefly discussed the matter with Mr. Steer.

Mr. Steer next asked why the Board of Selectmen didn't ask to put off the NHDOT project discussed earlier in the meeting today. Mr. Weathers stated there is no certainty on funding projects. Some State projects go forward and some we still don't know if they will. The project discussed today is needed to maintain the integrity of the pavement. It will cost more money if we wait.

Mr. Steer next inquired about a question that has been asked by the Budget Committee Chair, Joe Mosca. Mr. Sires advised that Mr. Mosca has asked about the North Conway Community Center getting money from a church. Town Attorney Peter Malia is researching the matter and will be providing a memo on same.

Mr. Weathers next questioned why Channel 3 listings have not been in the Conway Daily Sun for the last three weeks. Mr. Colbath stated it is still on the online edition but not in the paper edition. Brian Wiggin stated that the paper is also not putting in the tv listings. He called the paper and they advised that the size of the paper is smaller now.

APPOINTMENT OF LIBRARY TRUSTEE

Brian Wiggin was present for discussion. Mr. Wiggin stated that he was called by an employee and some friends of the library to fill in for Trustee. He thought he was just going to do this for two months but was then asked to do this for two years as well. Mr. Wiggin stated he has been involved with other projects, etc., and so he told the officials that he would run for Trustee if needed. Ms. Seavey questioned if appointed to fill the balance of this year, would he then run. Mr. Wiggin responded in the affirmative.

NON PUBLIC SESSION – NH RSA 91-A:3 II(c)/PERSONNEL MATTER

At 5:11 pm, **Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non public session under NH RSA 91-A:3,II(c) to discuss a personnel matter. The motion carried by unanimous roll call vote.**

The Board returned to public session at 5:14 pm. **Mr. Colbath moved, seconded by Mr. Porter, to seal the minutes of the non public session. The motion carried unanimously.**

APPOINTMENT OF LIBRARY TRUSTEE (continued from earlier in meeting)

Mr. Porter moved, seconded by Mr. Colbath, to appoint Brian Wiggin as Library Trustee to finish out the two months of this year until the election. The motion carried unanimously.

The Board stated that they encourage both candidates who applied to fill the position of Library Trustee to run for office as they are both highly qualified.

ADJOURN

At 5:15 pm, **Mr. Colbath moved, seconded by Mr. Porter, to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J Hallowell
Executive Secretary