

TOWN OF CONWAY, NEW HAMPSHIRE

RENTAL PROPERTY CERTIFICATE PROGRAM

Fee Schedule

Chapter 72 - Housing & Life Safety Standards

The following fee and permit schedule applies to rental properties registered under the Town of Conway Rental Property Certificate Program. Requirements and eligibility are governed by Chapter 72 of the Conway Code.

One- and Two-Family Dwellings

- A rental property permit application is required as provided in Chapter 72, Housing & Life Safety Standards.
- Permit applications may be submitted using the applicable self-affidavit process (property owner certification; Town inspection not required as part of the self-affidavit process).
- Permit fee: \$50.00.
- Permit term: 2 years.

Multi-Family Dwellings

- A rental property permit is required for structures containing three or more rental dwelling units, as provided in Chapter 72, Housing & Life Safety Standards.
- Permit fee: \$50.00 base fee, plus \$25.00 per rental dwelling unit.
- Structures containing 3 to 11 rental dwelling units: permit term is 3 years.
- Structures containing 12 or more rental dwelling units: permit term is 1 year.
- Permit review and inspection are completed by the Fire Chief.

Multi-Family Fee Examples

Rental Units	Calculation	Permit Fee
3	\$50 base + (3 × \$25)	\$125.00
4	\$50 base + (4 × \$25)	\$150.00
6	\$50 base + (6 × \$25)	\$200.00
10	\$50 base + (10 × \$25)	\$300.00
12	\$50 base + (12 × \$25)	\$350.00

Questions?

Please contact the Town of Conway Zoning Dept. for assistance with the Rental Property Permit Program, application requirements, or the applicable permit fee.

Note: This fee schedule is intended as a public reference. Chapter 72 and any duly adopted fee schedule or amendments control in the event of a conflict.