

# How Do I Appeal a Parking Ticket?

**Note: Full payment of fine must accompany appeal.**

a. Mail:

Office of the Town Manager  
Attn: Parking Appeals  
P.O. Box 2680  
Conway NH 03818

b. E mail: [conway@conwaynh.org](mailto:conway@conwaynh.org)

c. Fax: 603-447-1348

Appeals must be submitted in writing ([Appeals Form](#)). Only those appeals filed in writing within the time allowed will be reviewed. Postal delays or electronic equipment failures will not be considered a valid excuse. Your appeal will be processed in a timely manner (within 30 days) after which you will receive a letter or email regarding the decision.

If your Parking Ticket Appeal is:

**Denied** – Case will be closed.

**Granted** – The fine amount will be refunded.

## **Parking Ticket Appeal Review Policy**

To be reviewed, a written appeal must be submitted in a timely manner to the Town Manager. Full payment of fine amount must accompany the appeal. The Town Manager will review and act upon the appeal. Review may include consultation with Conway Police Department representatives. Appeals will be acted upon and notice provided to the appellant within 30 days of receipt of the appeal.

## **Parking Citations -- Invalid Reasons for Appeal**

**The Town of Conway is unable to dismiss Parking Citations for any of the following reasons:**

- Lack of understanding of Conway's Parking Regulations
- Didn't see the sign
- I was just there for a short time
- Time constraints (only a minute late)
- Lack of funds
- The fine is too much
- Lack of convenient parking space
- Lack of legal parking space
- No one else got a ticket
- I didn't intend to do it
- I had my flashers on
- Never been ticketed for this before
- Late for an appointment