



# TOWN OF CONWAY

## BUILDING DEPARTMENT

MAP & LOT \_\_\_\_\_ - \_\_\_\_\_  
PERMIT ISSUED \_\_\_\_\_  
NUMBER \_\_\_\_\_  
BY \_\_\_\_\_  
FEE \_\_\_\_\_ CASH \_\_\_\_\_  
CK # & NAME \_\_\_\_\_

### MECHANICAL PERMIT APPLICATION

An application fee of \$75 is applied to all mechanical permit applications  
Commercial project fees are calculated at \$12 per \$1,000 cost of installation

Estimated Cost of Mechanical Installation: \_\_\_\_\_

Location of Construction (Address): \_\_\_\_\_

Primary Use of Property: Residential Commercial

Property Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

License Holder: \_\_\_\_\_ NH Gas Fitter License #: \_\_\_\_\_ Exp: \_\_\_\_\_

E-mail: \_\_\_\_\_

Applicant information: Owner Contractor Other authorized agent. **IF OTHER** please fill in the info below.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

FIXTURE	TYPE	#	FIXTURE	TYPE	#
Air Conditioners			Propane Tanks		
Dryers			Ranges		
Furnaces			Unit Heaters		
Gas Generators			Water Heaters		
Grilles			Other		
Heater Range			Other		
Heating Boilers			Other		
Ovens			Other		

Description of work to be performed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note:** It is the responsibility of all contractors, electricians, plumbers, and mechanics to obtain the necessary permits from the Building Department at Town Hall before ANY work has begun. Work must begin one year of the issuance of any permit.

Gas fitters must have a valid license from the State of New Hampshire to obtain a permit. Permits are not transferable.

It is the responsibility of the contractor to obtain all inspections required. A rough-in inspection is required before any work is covered, and a final inspection is required when all work is complete. A forty-eight (48) hr notice is required for any inspection.

**This signed application constitutes consent on the applicant's part to allow for all inspections at the property location listed.**

No permit will be issued until all of the above information is furnished, and all the above conditions met.

**INSPECTIONS REQUIRED:** (48 hours' notice required)

1. When rough-in is complete and visible (Rough)
2. When job is complete, but before occupancy (Final)

The Building Department approval would certify that the applicant could proceed with certain mechanical work in accordance with the specifications submitted. Any deviation from the specifications submitted will require an amendment to this permit or additional permits. If you have any questions, feel free to contact the Building Department at 603-447-3811 Ext. 223.

**Statement of Compliance:** I have read and understand the statement and hereby agree to all of the terms stated therein. I agree to abide by any and all codes relating to my field of work, including all national, state and local codes. I also realize that any false statement made in the application for permit may be grounds for revocation of said permit.

\_\_\_\_\_  
Mechanical Contractor's Signature

\_\_\_\_\_  
Date

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**OFFICE USE ONLY**

FIRE CHIEF \_\_\_\_\_ SUBDIVISION \_\_\_\_\_  
BUILDING OFFICIAL \_\_\_\_\_ SITEPLAN \_\_\_\_\_  
KEARSARGE LIGHTING \_\_\_\_\_ PRECINCT-H20/SEWER \_\_\_\_\_  
DRIVEWAY PERMIT \_\_\_\_\_ SHORELINE APPROVAL # \_\_\_\_\_

DREDGE/FILL/WETLANDS/FLOOD PLAIN PERMITS \_\_\_\_\_

NOTES \_\_\_\_\_

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