

Date of contact:	
Type of Contact	Phone Email Fax Other:
Applicant Name:	
Name on the bill:	
Others authorized:	
Service Address:	
Company:	
Name of person spoken with:	
Account number:	
Type of Fuel:	
Fuel is used for?	
Usage rates:	Average High Low
Is it a metered account?	
Delivery Day:	
Disconnect date:	
Reason for disconnect:	
Total:	
Current:	
Past due:	
Security deposit amount due:	
Security deposit amount paid:	
When is the person eligible to have security deposit returned?	
How does customer normally pay?	
Amt. of Fuel Assistance rec'd?	
Late fees?	
Reconnect fees?	
Leak test?	
Repairs needed?	
Discount?	
Has anyone else helped with the Fuel bill?	
Deadline for decision?	
Voucher issued?	
Referred to:	
Payment arrangements:	
Comments:	