

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
August 6, 2013

The Selectmen's Meeting convened at 4:22 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Mary Carey Seavey, and Carl Thibodeau, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell.

Selectman, Stacy Sand, was not in attendance due to a vacation.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

**Ms. Seavey moved, seconded by Mr. DiGregorio, to approve the agenda. The motion carried unanimously.**

PUBLIC HEARING: TO RECEIVE PUBLIC INPUT ON AN OFFER OF A GIFT OF LAND TO THE TOWN OF CONWAY - TAX MAP/LOT #278-16. (2 OF 2 HEARINGS)

At 4:22 p.m. Mr. Weathers opened the public hearing regarding an offer of gift of land located at Tax Map/Lot 278-16. Mr. Sires reviewed that the lot is in Cranmore Shores.

Mr. Weathers asked for public comments. There were none. Mr. Weathers closed the public hearing at 4:23 p.m.

INTRODUCTION OF LIBRARY DIRECTOR, DAVID SMOLEN

Library Trustees, Mark Hounsell, Linda Fox Phillips, and Mark Hounsell, along with Library Director, David Smolen, appeared before the Board.

Mr. Hounsell introduced the new hired Library Director, David Smolen, to the Board of Selectmen.

Mr. Hounsell next reported on some maintenance and repairs that need to be done at the Library. Mr. Hounsell stated that the Library Trustees, Town Manager, and Board of Selectmen will need to have discussion on this in the future.

David Smolen next gave a brief overview of his work history, family, etc. Mr. Smolen stated that he is happy to be here and is looking forward to working with everyone. Mr. Smolen also next briefly discussed maintenance issues for the library.

The Board welcomed Mr. Smolen as Library Director.

INSURANCE HOLIDAY

Finance Director, Lucy Philbrick, and Bookkeeper, Lauri Roode, joined the meeting.

Mr. Sires reviewed that last year our insurance carrier, NHMA/LGC had paid back money to subscribers for monies paid over the last couple of years. Ms. Philbrick advised that

that the town just received another \$32,000. Also, there is another rebate out there and they are supposed to pay it by September; however there is a court case in which 10 other towns are suing them and this will hold this up.

#### FAIRPOINT RESPONSE TO DOWNED POLES

Emergency Management Director/Conway Village Fire Chief, Steve Solomon, and North Conway Fire Department Chief, Pat Preece, were present for discussion.

Selectman, Michael DiGregorio, recused himself from this discussion and left the meeting room.

Mr. Sires reviewed that Faipoint recently closed down its local facility. Mr. Sires next reviewed information with the Board regarding incidences that occurred recently where poles were down and the response times for replacing same. There was discussion by the Board. Chief Solomon stated he has concerns with waiting 3, 4 or 5 hours for a pole to be brought to the area but he also understands that it takes time once they are delivered. The Board agreed a letter should be written regarding the concerns over response time since the Fairpoint facility was relocated. **Mr. Thibodeau moved, seconded by Ms. Seavey, to draft a letter to be signed out of session.** It was agreed that a draft letter would be circulated via email for the Board to review. **The motion carried 3-0-0.** (Mr. DiGregorio was not present for the vote).

Mr. DiGregorio rejoined the meeting at the conclusion of this discussion.

#### UPDATE ON 250<sup>TH</sup> ANNIVERSARY COMMITTEE

Mr. Sires reviewed the 250<sup>th</sup> Anniversary Committee met recently. Mr. Sires provided a copy of the minutes of the most recent 250<sup>th</sup> Committee to the Board and reviewed same.

#### APPOINTMENT OF REPRESENTATIVES FOR REVERSE E911

Mr. Sires reviewed that previously the Board approved being involved in the Reverse 911 program. We now need to appoint people to enact and use the system in the event of an emergency. Chief Solomon stated that anyone who is authorized by the Board of Selectmen will have to go through training with the State. There was brief discussion by the Board. **Mr. Thibodeau moved, seconded by Mr. DiGregorio, to appoint Emergency Management Director/Fire Chief Steve Solomon, Fire Chief Pat Preece, Police Chief Ed Wagner, Town Manager Earl Sires, and Ed Duffy as representatives for the Reverse E911 system. The motion carried unanimously.**

#### SIGNING OF DOCUMENTS

- a. Notice of Intent to Cut Wood or Timber Tax Map/Lot 296-18
- b. Permit to Sell Raffle Tickets/MWV Arts Association – Drawing 8/10/13

**Mr. DiGregorio moved, seconded by Ms. Seavey, to sign the Notice of Intent to Cut Wood or Timber for Tax Map/Lot 296-18 and the Permit to Sell Raffle Tickets for the MWV Arts Association for a drawing 8/10/13. The motion carried unanimously.**

#### CONSIDERATION OF BILLS

- a. Manifest dated 8/8/13
- b. Payroll dated 8/8/13

**Mr. DiGregorio moved, seconded by Mr. Thibodeau, to sign the manifest dated 8/8/13 and Payroll dated 8/8/13. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Permit to Sell Raffle Tickets/Conway Library – Drawing 7/29/13
- b. Manifest dated 8/1/13

**Mr. Thibodeau moved, seconded by Mr. DiGregorio, to ratify the Permit to Sell Raffle Tickets for the Conway Public Library drawing on 7/29/13 and the Manifest dated 8/1/13. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

a. Sherman Farm LLC/The Maize at Sherman Farm – 9/14/13 to 10/27/13 – **Mr. DiGregorio moved, seconded by Mr. Thibodeau, to approve the Special Event Application for Sherman Farm LLC/The Maize at Sherman Farm from 9/14/13 to 10/27/13. The motion carried unanimously.**

CONSIDERATION OF MINUTES: 7/23/13

**Mr. DiGregorio moved, seconded by Mr. Thibodeau, to approve the minutes of 7/23/13 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

Budget Committee – Mr. Sires reported the Budget Committee met on July 31, 2013. Mr. Sires advised that the Committee was presented with year end information received from the Auditors and there was also discussion about where the town is with the budget mid year.

Redstone Park – Mr. Sires reported the engraving was done on the rocks recently at Redstone Park.

Shelter Plan Meeting – Mr. Sires reported that a Shelter Plan meeting was held last week. The Town Emergency Management Director is working on plans for a shelter and is looking at the Recreation Center and High School. We are looking at two levels for shelters depending on the size of the disaster.

FEMA Buyout/Transvale – Mr. Sires reported that the Town has found out that we are not eligible to continue with further buyouts of properties in Transvale. We were looking at this to see if we could include 2<sup>nd</sup> homes in the buyout but they have now told us we cant start the process over again to include 2<sup>nd</sup> homes. Mr. Sires next reported that Mr. Carruthers has also advised that he will be proceeding to the ZBA in the future.

Councilor Raymond Burton – Mr. Sires reported that Councilor Burton will be in Conway to tour the Abenaki and Redstone properties on Friday, August 9, 2013.

Deed Letters – Mr. Sires reported that he and Tom Holmes will be delivering letters on Thursday, August 8, 2013 to people who are behind on their taxes and in danger of being deeded.

Congresswoman Carol Shea-Porter – Mr. Sires reported that Congresswoman Shea-Porter will be at the Conway town office on Friday, August 16, 2013 to meet with Town officials and have discussion on any items of concern.

BOARD REPORTS AND COMMENTS

ESAA – Mr. Thibodeau reported the Annual Meeting of the ESAA is scheduled for August 23, 2013.

Planning Board – Mr. Thibodeau reported that things are quiet with the Planning Board and he has no report at this time.

MWVEC – Ms. Seavey reported that the MWVEC has not met recently.

Councilor Raymond Burton – Ms. Seavey reported that as part of Councilor Burton's visit to the area on Friday for the cultural tour, there will also be a reception at the Eastern Slope Playhouse which will be hosted by Arts in Motion.

Pow Wow/Hussey Field – Mr. Weathers reported the Pow Wow was held this past weekend. He spoke with John Eastman who advised that there was not even a gum wrapper left on the field and there was no impact to the field. Mr. Weathers further reported that there are no further events scheduled for 2013 in Hussey Field.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION / NH RSA 91-A:3.II(C) – TAX MATTERS

At 5:00 p.m., **Ms. Seavey moved, seconded by Mr. DiGregorio, to go into non public session under NH RSA 91-A:3,II(c) to discuss tax matters.** The non public session included property owners to discuss tax matters, Tax Collector, Rhoda Quint, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 7:00 p.m. A motion to seal the minutes of the non public session was made and carried in non public session.

NON PUBLIC SESSION: NH RSA 91-A:II(A)– TOWN MANAGER EVALUATION

It was agreed that this agenda item would be rescheduled.

ADJOURN

At 7:01 pm, the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell  
Executive Secretary