

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
September 18, 2012

The Selectmen's Meeting convened at 4:04 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Mary Carey Seavey and Stacy Sand, Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

Selectman, Howard C. Dickinson, was not present due to medical reasons.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

**Ms. Seavey moved, seconded by Mr. DiGregorio, to approve the agenda. The motion carried 4-0-0.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$5,000/RSA 31:95-B, III (B):

a) \$1,457.50 to the Town of Conway Police Department from the US Department of Justice for bullet proof vests – Police Sergeant George Walker appeared before the Board. Sergeant Walker reviewed the Police Department applied for a grant from the USDOJ for ballistic vests. This is a 50% matching grant. The Police Department purchased five vests for \$3,000 and the USDOJ granted them \$1,457.50 toward same. Sergeant Walker requested the Board of Selectmen accept the grant money and place it in the police budget.

Mr. Weathers asked for public comments. There were none.

**Ms. Sand moved, seconded by Ms. Seavey, to accept the \$1,457.50 to the Town of Conway Police Department from the US Department of Justice for bullet proof vests. The motion carried unanimously.**

PUBLIC HEARING REGARDING OFFER OF GIFT OF  
LAND/TAX MAP/LOT 251-38 (1 OF 2 HEARINGS)

At 4:07 p.m. Chairman Weathers opened the public hearing regarding an offer of a gift of land located on Map/Lot 251-38.

Mr. Sires reviewed that earlier in the summer an owner of a property in Transvale offered to donate land (Map/Lot 251-38) to the Town of Conway. This matter has been reviewed by both the Conservation Commission and the Planning Board and received positive recommendations in support of taking this property. The Board of Selectmen are now required to hold two public hearings on this matter.

Mr. Sires next advised there is about \$3,500 in back taxes owed on the property. Also, if the Board accepts the parcel there is a building on the lot that would have to be taken down. Mr. Sires next advised that the owner is probably going to walk away from the property and so we may end up owning the property anyway some day. If the Board decides to take this property, this would allow the town to take down a potentially hazardous property.

Richard Carruthers advised that he lives in Transvale Acres. He does not have insurance money and will be forced into the buyout program. His understanding is that any properties taken will be turned back to pristine property and he hopes that this property discussed today would be too. .

There being no further public comments, Mr. Weathers closed the public hearing at 4:11 p.m.

Mr. Weathers advised the second public hearing on this matter is scheduled for October 25, 2012.

CONSIDERATION OF UPDATES TO TOWN CHARTER AND  
DISCUSSION OF CHARTER AMENDMENT PROCESS

Town Attorney, Peter Malia, was present for discussion.

Mr. Sires reviewed the Town has been reviewing the Charter over the last several months. What is before the Board is a short list of what can be approved today and then there is a longer list of changes that has to go through the statutory process and go before the voters. Attorney Malia next reviewed a memo dated 9/12/12 with the Board concerning the Charter changes. (A copy of the memo is attached hereto). Attorney Malia reviewed that there have been three changes identified that were already approved by the voters; however, the Charter was not updated. Since they were approved by the voters, it is okay to accept them now and update the Charter. Attorney Malia next reviewed the changes that will need to go before the voters in April. Attorney Malia stated these changes do not require a Charter Commission but will need a public hearing and then go to Town Meeting.

Mr. DiGregorio questioned if we will have individual articles for each change or just one article for all. Attorney Malia advised he will research this question and advise.

Karen Umberger asked that the amendments for the next town meeting be read aloud. Attorney Malia read aloud the proposed changes for the public.

Attorney Malia next reviewed the process for amendments including the Town Clerk needs to send them to the Secretary of State, the town holds a public hearing, a second filing is made by the Town Clerk to the Secretary of State and then the amendments are placed on the ballot.

There was next brief discussion on the three changes that can be made to the Charter today. Mr. Weathers reviewed the changes with the public. **Ms. Sand moved, seconded by Ms. Seavey, to change the Charter to reflect the changes made by the legislative body. The motion carried 4-0-0.**

Mr. Sires next questioned if the Board would like to direct staff to proceed with the amendment process for town meeting. **Ms. Sand moved, seconded by Mr. DiGregorio, that we submit the initial version to the Secretary of State for their initial review so we can start the process of putting them on the warrant. The motion carried 4-0-0.**

Mr. Sires advised that representatives of the LGC will be at the Board of Selectmen meeting scheduled for October 16, 2012 to discuss the Charter, forms of government, etc.

REVIEW AND CONSIDERATION OF RECOMMENDATION OF MWVPA FOR USE OF  
FEDERAL EARMARKED FUNDS TO IMPROVE NORCROSS CIRCLE

Mr. Sires reviewed that several years ago the MWVPA received a grant for placing poles underground; however, it was determined not to be feasible. We were allowed to keep the grant money to put toward projects in North Conway. There is now approximately \$200,000 left and we have been working with the MWVPA to identify ways to finish spending the funds.

Mr. Sires next reported that Paul DegliAngeli has come up with a proposed plan for Norcross Circle. The proposed plan is for a roundabout back by the train station along with curbing and landscaping. Mr. Sires reviewed a map of the proposed project. (See attached). Mr. Sires next advised that the MWVPA and the NHDOT approve of this use of the money.

Ms. Sand stated she has concerns that this design will use four or five parking spaces. Ms. Sand questioned if we could do this project without the loss of parking spaces. Mr. DegliAngeli stated that some of the spaces shown on the map were changed to motorcycle parking and so we are not really losing any parking. Mr. DegliAngeli next stated that on the opposite side there is room to fit this in but he feels it would be better if we lost motorcycle parking by the Met. Also, up toward the circle, there is no loss of parking. Mr. DiGregorio asked about four busses. Mr. DegliAngeli stated the proposed design would work for four busses. There was further discussion regarding parking, space, etc.

Mr. Weathers asked for public comments. Jim Umberger stated that he is concerned about the Fire Department. He knows that the town checked with the Fire Chief, but asked that they check with him again because of where they stage the trucks. There was brief discussion on the fire department staging and ways to get in and out.

Ms. Sand next asked about parking in front of the old Police Department building. Ms. Sand stated she feels we will lose parking in this location. Mr. DegliAngeli stated he would check this area again. Ms. Sand stated she feels the design should be redone as we cannot lose any parking. Mr. DiGregorio stated that he liked Mr. DegliAngeli's design but agrees with Ms. Sand about the parking and this is important.

There was further brief discussion. All agreed to take a look at the area and that this matter be placed on the next agenda for further discussion.

DISCUSSION OF ICE RINK

Recreation Director, John Eastman, and MWVCC Director, Janice Crawford, were present for discussion.

Mr. Sires stated that earlier in the year the Town agreed to take over the management of the ice rink in Schouler Park if funding came in from another source for same. There are also some outstanding issues as to whether there would be boards around the rink or not and if there would be advertising allowed. Mr. Sires next stated that staff does not recommend there be boards around the rink.

Ms. Crawford stated that she understands the ice rink was in jeopardy without insurance. Further, this fell into the community celebrations group as a traditional citizen celebration. The Community Celebrations Committee has discussed if this is appropriate for this committee and it was determined that it was appropriate and so the committee has to find the funding. The committee also asked John Eastman about times it would be open and also asked for the costs

for refurbishing the building, etc. Ms. Crawford stated that Mr. Eastman came back with a budget that was \$16,000 and they have \$10,884 and now need only to raise about \$5,000. Ms. Crawford next stated that the committee asked about some leniency on signage at the rink. If we go to the donors again they would like to offer signage on the boards around the skating rink. She would like permission to raise funds and to allow business logos and she understands that this would depend on what the Board decides on about boards around the rink.

Mr. Eastman next stated that the building is in good shape but may need paint and a few other repairs. Mr. Eastman also advised that in discussions the plan is to supervise the daily activities, rules, etc. at the rink.

Mr. Sires reviewed that the \$16,000 budget figure was for extended hours. Ms. Crawford next reviewed proposed hours for the rink. Mr. Weathers asked about what happens during off hours when the rink is unsupervised. Ms. Crawford stated they would make the signage very clear. There was further brief discussion regarding the issue of off hours.

Mr. DiGregorio stated that he is an advocate for the boards around the rink and would also go along with signage on the inside of the boards. Ms. Sand stated that she thinks the sponsors should be given credit but we also have an appearance in this town. She feels we should limit the size and amount of signage. Also, if we don't have boards, then the signage could be placed on the warming hut. Ms. Seavey stated she is in support of the signage and of controlling the size and shape of same and this is a very easy thing to do. Also, she feels we need to give credit to those who are helping out.

Mr. Weathers stated he has a problem with the Boards. If there are no boards then there will be no stick and puck. Also, boards attract the heat and cause melting. He doesn't think that the boards are necessary either and it will have a more characteristic rural setting with no boards. Further, he doesn't have a problem with signs on the hut, but he doesn't want to see boards with signs. Mr. Weathers next added that there will be more costs to putting the boards up and, also, more maintenance costs.

Mr. DiGregorio stated that if this Board votes tonight to not put the boards up, then he does not want to them to be thrown away. Mr. Eastman stated there was no discussion of throwing them away and they would be kept.

Mr. DiGregorio asked about how tall the perimeter would be if no boards. Mr. Eastman stated about twelve inches and this would make easier to put up and take down.

Ms. Sand stated that she likes the idea of being able to see the skaters and she is with Mr. Weathers in that she would like to see no boards.

Mr. DiGregorio questioned if Janice Crawford thought it would be harder to get support for the rink if there were no boards. Ms. Crawford stated that if they can post another sign or put signs on the warming hut this would be fine. Ms. Crawford further added that if the boards become an issue this could be addressed again next year. Ms. Crawford next stated that she also agrees it is nicer if you can see the skaters.

The Board next all agreed that there would be no boards around the ice rink this year.

Ms. Crawford next stated that she could show the Board the signs and spacing of what they would use for approval as well.

Mr. Eastman next stated they will be changing the direction of the warming hut this year and they will be repainting it and will put a new window in same. Mr. Eastman next stated that there is room – about 5' x 8' on the back of the building for sign space.

David Bernier of the North Conway Water Precinct stated the he read the warrant article that the precinct voted on and it provided funds for the rink with the provision that an insurance certificate was provided by the Outing Club. He feels the spirit of this article is met if the Town of Conway provided the certificate of insurance. The money is there. Jim Umberger questioned if the North Conway Outing Club would still be involved with the rink. Mr. Sires stated the town would be responsible and John Cannell is supportive of the idea. The town could also enter into a partnership with the Outing Club and it could be co-sponsored. With the Outing Club involved he feels this would be in the keeping with the spirit of the article as well. Mr. Sires further suggested that something could also be put up that the rink is possible with the cooperation of the North Conway Water Precinct. Mr. Umberger stated he has no problem with this then.

Ms. Sand questioned if this Board could get a rendition of the signage proposed before giving final approval. All agreed.

Karen Umberger stated that if the rink is manned Friday, Saturday, Sunday, and holidays, then how, with no boards around the rink, are we going to manage it the rest of the time. Mr. Sires stated that our understanding from Risk Management is that so long as we take as many precautions as possible we are okay and we will have to place signs. We will protect ourselves as best we can. Ms. Sand asked if we can enforce the hours. Mr. Sires advised he would check with the Police Department on this issue.

#### FALL RECREATION UPDATE

Recreation Director, John Eastman, joined the meeting.

Mr. Eastman first gave the Board a review of summer programs and attendance records. Mr. DiGregorio stated that kids love the program so much they didn't want it to end and he feels the Recreation Department did a phenomenal job. Mr. DiGregorio next stated that people have asked why the program doesn't last longer. Mr. DiGregorio stated he does understand the summer staff goes back to college and this is a reason the program ends when it does. Mr. Weathers commented that the summer staff does a great job with the kids.

Mr. Eastman next commented that the summer was also busy with the maintenance of parks, taking care of trash, etc. This job was done well and efficiently by town staff.

Mr. Eastman next reviewed fall programs offered by the Recreation Department and attendance records with the Board.

Mr. Eastman next reviewed upcoming fundraisers that are scheduled by the Friends of Conway Rec.

#### KEARSARGE METALLURGIC SITE UPDATE

Mr. Sires reviewed the Board has been working for several years to acquire the Kearsarge Metallurgic site and offer same for reuse by the public. The Board did recently acquire the property through tax deed. Staff has the keys and has looked at the building. The fence on the property is in need of repair. Mr. Sires next stated that as he advised the Board

previously, we are also working on alternatives for the Board to look at about how to use the site in the future and how much will be offered to the public, etc. Mr. Sires next stated we are also looking at issues regarding wetlands and setbacks. Further, we are going to ask the soil scientists who worked on the project to help identify some of these issues. Thereafter, the Board can decide what, where and how to offer for sale.

Mr. Sires next advised that by the town acquiring this property through tax deed we have to either hold it for three year or notify the prior owner that we are offering it for sale. He doesn't believe we will hear anything from the former owner as it is a defunct corporation. Mr. DiGregorio questioned if we can't get in touch with them do we have to wait ninety days. Mr. Sires stated we will try to notify them at the last known address and they will then have thirty days to respond. Mr. Sires next reviewed that previously the Board had talked about owning the property for only minutes or hours; however, statutorily this can't be done.

Mr. Sires next distributed a copy of a letter received from the NHDES today and reviewed same. (See attached). This is an amended record of decision of how the property will be remediated from here on out.

Mr. DiGregorio stated that since we now own this property, would the land be worth more if a salvage company came in and took the building. Mr. Sires stated there is a lot of steel and we may be able to do this. This will be one of the factors we will bring to the Board to see how you may want to move forward in the future.

Mr. DiGregorio next stated that he feels we should reach out to a manufacturer from somewhere in the country to see if a business can be put there for jobs. If we reach out and offer tax benefits and they agree to come here it would benefit the area and hopefully we would be able to land some manufacturing jobs at this location.

Mr. Weathers stated that he was one of the Selectmen who said that if the town owns the property it should only be for a short period of time and then offer it for sale. He feels that once we know about the wetlands, etc, we should then put the property out to the public and see what kind of response we get.

Ms. Sand stated that with regard to the building, it might be of more value to a buyer if the building stays. We should see if the building is worth keeping or not first. Mr. DiGregorio stated there are two buildings and one building is collapsed. Ms. Sand stated she doesn't think we should make an investment of tearing down a building first if we have a buyer willing to purchase the property with the building on it.

There was further brief discussion. It was agreed by all that Mr. Sires would bring more information back on this property to a future meeting.

Mr. Weathers asked for public comment. Mark Hounsell stated thanks to the Board for talking about this in public and that the Board is doing a good job.

#### AWARD ELECTRICAL BID

Mr. DegliAngeli stated that we have been getting our power from NHEC and PSNH and it has been possible for a few years now to purchase your power from someone else. Mr. DegliAngeli stated that at the direction of the Selectmen is to put power out to bid and we have the results of the electrical bidding.

Mr. DegliAngeli advised the low bidder ended up being the Hess Corporation. Mr. DegliAngeli reviewed the one year price is .0158 and the three year price was .0157. This plus an average monthly LMP of approximately 3.6 would give us power costs in the range of 5.2.

Mr. DegliAngeli next reviewed that currently NHEC is 6.6 and PSNH is 7.11. Mr. Sires questioned the projected saving for the Town. Mr. DegliAngeli advised that we are projecting the savings to be \$18,000.

Ms. Sand questioned if we know of other towns that have used Hess. Mr. DegliAngeli advised that we did get references from all bidders. Mr. Sires advised Hess provided a client list and we have checked them out.

Mr. DegliAngeli next advised the Town did get a low bid from Glacial Energy as well, however after reading the contract it did not include all of the same conditions. They bowed out and the now we are going with Hess Corporation.

**Ms. Sand moved, seconded by Ms. Seavey, that we accept Hess Corporation's bid and go ahead and have Paul DegliAngeli complete the deal for one year. The motion carried unanimously.**

#### UPDATE ON PUBLIC WORKS

Transfer Station – Mr. DegliAngeli reported a Foreman has been hired for the Transfer Station position. Mr. DegliAngeli next reviewed that there was discussion previously that when the Foreman starts we will be trying out the temporary reuse area and, also, moving the Planet Aid boxes. We also may be adding a book box.

Mr. DegliAngeli next advised a pre-bid meeting was held for phase one of the renovations to the transfer station. The bids are due next week. Also, we have bid the column removal and beam as an alternate.

Pequawket – Mr. DegliAngeli reported construction is starting on Pequawket for the water main with the Conway Village Fire District.

Skimobile Bridge – Mr. DegliAngeli reported that work will start this week on the Skimobile Bridge.

Sidewalks – Mr. DegliAngeli reviewed that budget preparation time is approaching. The Board will need to decide if we are maintaining all sidewalks as policy as we prepare the budgets. Mr. Sires advised that discussion will happen in the next few weeks and we will present proposals.

Bamboo – Mr. Sires reported the Town received calls regarding bamboo cutting and asking why we were not mowing the bamboo. Mr. DegliAngeli reported the Town does not mow bamboo as they are invasive. We found out that we need to use herbicide instead. Mr. Weathers advised that some of the concerns he received were because of line of site. One area was the corner near Shartner's Farm and there was also a corner area along the North-South Road.

Ms. Sand questioned if we can put it out there to see if someone may want to use the bamboo as it may have some value. Mr. Sires advised that we can look into this idea.

REVIEW AND CONSIDERATION OF NHMA POLICY PROPOSALS AND  
APPOINTMENT OF VOTING DELEGATE FOR THE 2013-2104 LEGISLATIVE  
POLICY CONFERENCE SCHEDULED FOR 9/21/12

Mr. Sires reviewed that Selectmen Dickinson won't be able to attend the Policy Conference this year on behalf of the Town. We are not compelled to send a representative this year or this Board can vote to appoint someone to attend and vote on your behalf. Mr. Sires further added if he is appointed to attend the Board will need to give direction on how they would like to vote on the policy proposals. There was brief discussion by the Board. It was agreed that the Board would not send someone this year to the Policy Conference as they don't have enough time to review, get recommendations, and vote on the proposals.

Mr. Sires next pointed out that Mr. Dickinson was appointed by this Board as their designated legislative liaison. The Board may want to consider appointing someone else in the future.

REQUEST FOR APPOINTMENT OF SELECTMEN REPRESENTATIVE  
TO THE 250<sup>TH</sup> CELEBRATION COMMITTEE

Mr. Sires reviewed a committee has formed to plan for the Town of Conway's 250<sup>th</sup> anniversary. Brian Wiggin in on the committee and has asked about having a representative from the Board of Selectmen on the committee. Ms. Sand asked when they meet. Mr. Sires advised they have not met as of yet. The Board agreed they would like to know when and where they meet. Mr. Sires advised he would find out this information and get back to the Board.

DISCUSSION OF BOARD OF SELECTMEN MEETING SCHEDULE

Mr. DiGregorio reported that his work hours have changed and it will make it difficult for him to get to the Board meetings by 4:00 p.m. Mr. DiGregorio asked if the Board would consider changing the meeting time from 4:00 p.m. to either 4:15 or 4:30 p.m. There was a brief discussion by the Board. Mr. Weathers suggested we try 4:15 p.m. to see if this works and the Board agreed. **Ms. Sand moved, seconded by Ms. Seavey, to change the meeting time from 4:00 p.m. to 4:15 p.m. The motion carried unanimously.**

APPOINTMENT OF ALTERNATE SELECTMEN  
REPRESENTATIVE TO THE PLANNING BOARD

Ms. Seavey stated she would like to have someone else step up as the Selectmen's representative to the Planning Board and she would be the alternate representative. Ms. Seavey further stated she also feels that when an alternate is needed that it should be Tom Irving that makes the call to the alternate. Ms. Seavey next stated that she feels we also have enough alternates on the Planning Board to cover absences. Mr. Sires reviewed the statute with the Board and advised that the Selectmen's representative needs to be a Selectmen or a staff member. Mr. Sires further added that he does not feel it should be a staff member to keep them out of voting on Planning Board matters. Mr. Sires next advised that he will talk with Tom Irving again on this matter and report back. The Board agreed.

SIGNING OF DOCUMENTS

- a. Abatement – Map 265 Lots 161.316, 131.317, 161.319, 161.321, 161.323, 161.324, 161.326, 161.327, 161.337, 161.338, 161.339, 161.340, 161.341, 161.342, 161.343,



- 161.344, 161.345, 161.346, 161.348, 161.349, 161.352, 161.353, 161.354, 161.355, 161.356, 161.357, 161.358, 161.359, 161.360, 161.361, 161.362
- b. Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272.52.1
  - c. Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272-52.2
  - d. Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272-52.11
  - e. Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272-52.12
  - f. Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272.52.14
  - g. Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272.52.25
  - h. Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272/52.26
  - i. Current Use Land Use Change Tax Collector's Warrant – Map/Lot 52.33
  - j. Land Use Change Tax – Map/Lot 272.52.1
  - k. Land Use Change Tax – Map/Lot 272-52.2
  - l. Land Use Change Tax – Map/Lot 272-52.11
  - m. Land Use Change Tax – Map/Lot 272-52.12
  - n. Land Use Change Tax– Map/Lot 272.52.14
  - o. Land Use Change Tax – Map/Lot 272.52.25
  - p. Land Use Change Tax – Map/Lot 272/52.26
  - q. Land Use Change Tax – Map/Lot 272/52
  - r. Land Use Change Tax Collector's Warrant – Map/Lot 52.33
  - s. Notice of Intent to Cut Wood or Timber
  - t. Pole License Petition/1 new pole (932/7 1/2) Valley View Road
  - u. Pole License Petition/4 new poles (205E/115, 205E/114, 205E/113A and 205E/113) Heath Rd
  - v. Pole License Petition/1 new pole (262/16-1) Modock Hill Road
  - w. Pole License Petition/1 new pole (2761/1A) Garmish Road
  - x. Pole License Petition/1 new pole (9310/1.5) Shaws Way
  - y. Pole License Petition/1 new pole (908/33A) Pequawket Drive

**Ms. Sand moved, seconded by Ms. Seavey to sign the Abatement – Map 265 Lots 161.316, 131.317, 161.319, 161.321, 161.323, 161.324, 161.326, 161.327, 161.337, 161.338, 161.339, 161.340, 161.341, 161.342, 161.343, 161.344, 161.345, 161.346, 161.348, 161.349, 161.352, 161.353, 161.354, 161.355, 161.356, 161.357, 161.358, 161.359, 161.360, 161.361, 161.362, Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272.52.1, Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272-52.2, Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272-52.11, Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272-52.12, Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272.52.14, Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272.52.25, Current Use Land Use Change Tax Collector's Warrant – Map/Lot 272/52.26, Current Use Land Use Change Tax Collector's Warrant – Map/Lot 52.33, Land Use Change Tax – Map/Lot 272.52.1, Land Use Change Tax – Map/Lot 272-52.2, Land Use Change Tax – Map/Lot 272-52.11, Land Use Change Tax – Map/Lot 272-52.12, Land Use Change Tax– Map/Lot 272.52.14, Land Use Change Tax – Map/Lot 272.52.25, Land Use Change Tax – Map/Lot 272/52.26, Land Use Change Tax – Map/Lot 272/52, Land Use Change Tax Collector's Warrant – Map/Lot 52.33 and a Notice of Intent to Cut Wood or Timber. The motion carried unanimously.**

**Ms. Seavey moved, seconded by Ms. Sand, to sign the Pole License Petition/1 new pole (932/7 1/2) Valley View Road, Pole License Petition/4 new poles (205E/115, 205E/114, 205E/113A and 205E/113) Heath Rd, Pole License Petition/1 new pole (262/16-1) Modock Hill Road, Pole License Petition/1 new pole (2761/1A) Garmish Road, Pole License Petition/1 new pole (9310/1.5) Shaws Way, and the Pole License Petition/1 new pole (908/33A) Pequawket Drive. The motion carried 3-0-1 with Mr. DiGregorio abstaining.**

CONSIDERATION OF BILLS

- a. Manifest dated 9/20/12
- b. Payroll dated 9/20/12

**Mr. DiGregorio moved, seconded by Ms. Sand, to approve the Manifest and Payroll dated 9/20/12. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Manifests dated 8/30/12, 9/6/12 and 9/13/12
- b. Payroll dated 9/6/12
- c. Subrecipient Agreement between the Town of Conway and Rebecca Water Association

**Ms. Sand moved, seconded by Ms. Seavey, to ratify the Manifests dated 8/30/12 and 9/6/12, Payroll dated 9/6/12 and the Subrecipient Agreement between the Town of Conway and Rebecca Water Association. The motion carried unanimously.**

**Mr. DiGregorio moved, seconded by Ms. Seavey, to ratify the manifest of 9/13/12. The motion carried 3-0-1 with Ms. Sand abstaining.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. The Maize at Sherman Farm/ Sherman Farm 9/15/12 – 10/28/12
- b. Funergy/Mt Washington Valley Green Team 9/22/12
- c. Bike for Books/North Conway Library 10/6/12
- d. 3<sup>rd</sup> Annual French Fry 5K/Friends of Conway Rec 10/13/12
- e. Community Celebrations Holiday Parade, Tree Lighting and meeting with Santa/Celebrations Committee 12/1/12

**Ms. Sand moved, seconded by Mr. DiGregorio, to approve the special event applications for the The Maize at Sherman Farm/ Sherman Farm 9/15/12 – 10/28/12, Funergy/Mt Washington Valley Green Team 9/22/12, Bike for Books/North Conway Library 10/6/12, 3<sup>rd</sup> Annual French Fry 5K/Friends of Conway Rec 10/13/12, Community Celebrations Holiday Parade, Tree Lighting and meeting with Santa/Celebrations Committee 12/1/12 . The motion carried unanimously.**

CONSIDERATION OF MINUTES: 8/21/12

Ms. Sand offered the following correction to the minutes of 8/21/12: Add Mary Seavey's name as in attendance in the top paragraph. **Ms. Seavey moved, seconded by Mr. DiGregorio, to amend the minutes to add Mary Seavey's name. The motion carried unanimously.**

TOWN MANAGER REPORT

Presentation by Steve Solomon – Mr. Sires reported that a presentation was made last night by Steve Solomon about the lessons learned from Tropical Storm Irene. There were a lot of good ideas about what to do the next time something happens. One thing is that we need to staff the Emergency Operations Center.

Budget Preparation – Mr. Sires reported that town staff is starting to prepare proposed budgets for 2013. He will be going through the process with department heads and will present the Town's proposed 2013 budget in early November.

11 Acre Parcel on North South Road – Mr. Sires reported we should be receiving the deed to the 11 acre parcel on the North-South Road soon. A check has been sent to the NHDOT for the parcel.

Review of Town Buildings – Mr. Sires advised that staff is doing a review of town buildings, town hall, etc, and options for the future.

Bypass property – Mr. Sires reported he has been talking with the NHDOT representatives regarding properties they have acquired in town for the bypass. Some of the land is in Redstone –a parcel south of Pudding Pond and, also land near Pequawket and the former Morrell property. There will be a meeting here in the next couple of weeks to further discuss the properties.

Town Report – Mr. Sires stated that in the 1950's or 1960's the Town Report used to have advertising to help fund the preparation of the report. He is bringing this subject up to see if the Board is interested in this. There was brief discussion. There was no action taken.

#### BOARD REPORTS AND COMMENTS

Valley Vision – Mr. DiGregorio stated that Valley Vision is airing live football games. A lot of people have commented on this and advised they have been watching. Mr. DiGregorio stated he feels we reached our target audience by airing the games live. Mr. DiGregorio next reported they are still having camera issues for down on the field; however, they still can't put wires under the track. They are still working on fixing this issue.

Canoe Launch – Mr. Weathers reported a meeting was held recently with the canoe liveries. The feedback received is that people are in favor of this launch and, particularly, there was no traffic on West Side Road. There were some negative comments received on the impact on the field and the fence. Mr. Weathers stated that next year a single rail fence will be put in that will be easy to remove at the end of the year. Also, a walkway will be put in as well. Mr. Weathers next reported that it was felt that since we had a representative present at the site, the police were not needed. All in all the feeling was that it was pretty well accepted and we will work on this this fall and spring.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

#### NON PUBLIC SESSION/NH RSA 91-A:3,II(c) – Tax Matter(s)

At 6:47 p.m., **Ms. Seavey moved, seconded by Mr. DiGregorio, to go into non public session to discuss a tax matter.** The non public session included a property owner, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

At 7:12 p.m. the Board returned to public session. A motion to seal the minutes of this non public session was made and carried in non public session.

ADJOURN

At 7:13 p.m. the meeting adjourned at the call of the chair.

Respectfully submitted,

Karen J Hallowell  
Executive Secretary