

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN**

January 31, 2012

The Selectmen's Meeting convened at 4:04 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Lawrence Martin, Howard C. Dickinson Michael DiGregorio and Mary Carey Seavey; Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. DiGregorio questioned if Item 9a (Valley Vision Multi Year Agreement Proposal) should be listed under Budget/Warrant Articles. Mr. DiGregorio requested this item be taken off the agenda. **Mr. DiGregorio moved, seconded by Mr. Dickinson, to amend the agenda and remove Agenda item 9a. The motion carried unanimously.**

Mr. Weathers noted that Agenda Item 7 reads 2012-2012 and should be corrected to read 2012-2013.

**Mr. DiGregorio moved, seconded by Mr. Dickinson, to approve the agenda with corrections. The motion carried unanimously.**

RECOGNITION OF GEORGE HALEY UPON HIS RETIREMENT

Mr. Sires reviewed that employee, George Haley, retired last week after thirty one years with the Town. The Board of Selectmen had asked that a Proclamation be prepared declaring a day to honor Mr. Haley in Town. Mr. Haley was unavailable to come to a Board meeting but he is sure that Mr. Haley appreciates it just the same.

Mr. Weathers next read aloud the Proclamation. The Board signed the Proclamation.

Mr. Martin stated that last week the Board voted to have last Friday as George Haley day. Mr. Sires advised it was to be last week and it was suggested it be moved to this week so he might be able to attend. **Mr. Martin moved, seconded by Mr. Digregorio, that we bring up the motion on the floor from the last meeting proclaiming January 27, 2012 as George Haley day. The motion carried. Mr. Martin amended the motion, seconded by Mr. Dickinson, as previously stated and to make February 3, 2012 as George Haley day. The motion carried unanimously.**

HURRICANE IRENE AFTER ACTION REPORT – CHIEF SOLOMON

Emergency Management Director, Chief Steve Solomon, joined the meeting.

Chief Solomon advised he is present to discuss the Irene After Action Report. Chief Solomon next gave a brief overview of same.

Chief Solomon advised that he would like to come back before the Board of Selectmen in the future to discuss evacuation orders. Chief Solomon advised there is an NH RSA that can give the order to evacuate in an emergency. There is legal authority and, also, it comes back to political willpower. If we give the order to evacuate we need to follow through as there may be people who don't want to leave. This is what we need to further discuss.

Chief Solomon next discussed shelter. We do have some shelter issues. The Recreation Staff really stepped up after the storm and helped with the shelter. The best thing for the town is to make it a Red Cross shelter; however, it can't be a Red Cross shelter without a generator. Mr. Martin asked what the advantage is to having Red Cross do it instead. Chief Solomon explained they pay for staff, etc. Mr. Martin stated he still felt that \$40,000 is a lot of money for a generator.

Chief Solomon advised he has identified training needs. There needs to be additional training with swift water rescue. Chief Solomon further stated there needs to be further EOC training for the Recreation Center staff, finance staff, etc. These people don't normally operate under emergency situations and it would be good to have them trained as well.

Chief Solomon stated that equipment needs have also been identified. The Fire Department boats were not up to what they needed and they have identified this and purchased inflatables. Also, there needs to be a shelter generator. He does understand we are not going forward with the Warrant Article for the generator and he is trying to come up with Plan B that is more cost effective and he will be back at a later date to discuss this with the Board as well.

Mr. Sires noted that Chief Solomon did an excellent job managing the recent emergency with rescue efforts, follow up, etc. The people with the State have also been very complimentary of Steve Solomon and staff as well.

Mr. Sires next advised that a meeting was held last week with the owners and occupied residences of Transvale. There may be a few properties that will be considered. We are proceeding with a grant application to FEMA. First, however, we need to do some survey work regarding the floodplain. We have until April 20 to get the application in to FEMA. They are saying that in late fall we should be in a position to make offers to owners. Mr. Sires next advised we are also in the process of applying for another grant as well.

SUBSTANCE ABUSE PREVENTION EFFORTS  
BRENDA KUMMERER-CYR (DALY)/ SERVICELINK RESOURCE CENTER

Due to weather conditions, the presenter, Brenda Kummerer-Cyr, was unable to attend the meeting and it was agreed this matter will be rescheduled.

REVIEW AND CONSIDERATION OF AGREEMENT BETWEEN  
LOCAL #859 AFSCME AND TOWN OF CONWAY 2012-2013

Mr. Sires presented a proposed ratification sheet between the Town of Conway and AFSCME for the Board's consideration. Mr. Sires advised if the Board approves same we can prepare a warrant article for the 2012 warrant based on same. Mr. Sires further stated it is his understanding the Union will act on this matter later this week. **Mr. Martin moved, seconded by Mr. Dickinson, to approve the Ratification sheet as presented on agenda item 7 for agreement between AFSCME and the Town of Conway. The motion carried 5-0-0.**

REVIEW AND CONSIDERATION OF AMENDMENTS  
TO NON UNION PERSONNEL MANUAL

Mr. Sires next presented proposed amendments to the Non Union Personnel Manual. Mr. Sires noted the proposal is to bring the non union pay plan in line with the union pay plan. Mr. Sires advised that employees have been briefed on the proposed amendments. **Mr. Martin moved, seconded by Mr. Dickinson, that we ratify the amendments to the Non Union Personnel Manual under agenda item 8. The motion carried 5-0-0.**

BUDGET / WARRANT ARTICLES

Locust Lane – Mr. Sires reviewed we are working on a warrant article for Locust Lane. There is a legal process we have to follow. Mr. DegliAngeli reviewed the owner of property at the end of the road is agreeable to take this section of the road over. Mr. Sires next stated the other thing we need to think about here is the trail that goes by Locust Lane. Mr. Sires further advised the owner of Red Jacket has been contacted as well. Mr. Martin questioned if there is any way the warrant article can be written so that the landowner has to allow the trail easement. Mr. Sires replied in the affirmative and advised he is working on this. Mr. DegliAngeli advised that he spoke with Mr. Sullivan and he was not aware of the trail easement.

Article 7 Collection Bargaining Agreement – Mr. Sires briefly reviewed the article with the Board. **Mr. Martin moved, seconded by Mr. Dickinson, to place Article 7/Collective Bargaining Agreement on the warrant as written. The motion carried unanimously.**

Article 8 Capital Reserve Fund for Recreation Department Vehicles – Mr. Sires advised the Budget Committee suggested the language in this article be changed to Parks Department. Mr. DiGregorio next discussed the Recreation Revolving Fund and questioned if we could start this Capital Reserve Fund with funds from the Revolving Fund. There was a discussion by the Board and it was agreed that Mr. Sires would look into this and bring back language for review.

Article 13 Capital Reserve for Solid Waste Equipment – Mr. Sires reviewed this article should state \$75,000 instead of \$90,000. **Mr. Martin moved, seconded by Mr. DiGregorio, to approve the amended amount of \$75,000 for Article 13 for the Solid Waste Equipment Capital Reserve. The motion carried unanimously.**

Article 16 PEG Expendable Trust – Mr. Sires reviewed \$134,000 was received last year. There was brief discussion by the Board. **Mr. DiGregorio moved, seconded by Mr. Martin, to put \$130,000 into the PEG Expendable Trust Fund Warrant Article. The motion carried unanimously.**

Article 18 Full Time Officer for Police Department/COPS Grant – Mr. Sires advised there was a suggested change in the wording by the Budget Committee by deleting the words “Office of Community Oriented Policing Services”. The reworded article was reviewed with the Board. **Mr. DiGregorio moved, seconded by Mr. Martin, to amend Article 18 as stated. The motion carried unanimously.**

SIGNING OF DOCUMENTS

a. Permit to Sell Raffle Tickets/KMS-Class of 2016 drawing 3/7/12 - **Mr. DiGregorio moved, seconded by Ms. Seavey, to approve the Permit to Sell Raffle Tickets by the KMS Class of 2016. The motion carried unanimously.**

CONSIDERATION OF BILLS:

a. Manifest dated 2/2/12 - **Mr. Martin moved, seconded by Mr. DiGregorio, to approve the manifest dated 2/2/12. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION - NONE

There were no items for ratification under this agenda item.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S) - NONE

There were no Special Event Applications for the Board's review.

CONSIDERATION OF MINUTES: 1/17/12

**Mr. Martin moved, seconded by Mr. DiGregorio, to accept the minutes of 1/17/12 as presented. The motion carried unanimously.**

TOWN MANAGER REPORT

Conservation Easements – Mr. Sires reported he met with the Upper Saco Valley Land Trust to start working on conservation easements they have requested be placed on Town property. The easements are in the Pudding Pond and Hurricane Mountain Road areas.

Street Lights – Mr. Sires reported he has been in touch with Bill Johnstone of New Hampshire Electric Cooperative (NHEC) regarding street lights. Mr. Sires advised a copy of an email from Mr. Johnstone has been forwarded to the Board of Selectmen. Mr. Sires reviewed the information with the Board. The Board held discussion regarding the lights, poles and fixtures. Mr. Sires advised there is information that we do still need to clarify with Fairpoint.

Sidewalks – Mr. Sires reviewed that the sidewalk clearing in North Conway has been less than desirable. There were bad conditions this year with sleet, etc. We are working with the contractor to increase the level of service.

BOARD REPORTS AND COMMENTS

Motion on the Table – Mr. Dickinson reviewed there is still a motion on the table from the 1/24/12 meeting that needs to be disposed of. The motion is as follows: Mr. DiGregorio moved, seconded by Mr. Martin to put \$129,000 into the PEG Expendable Trust Article. **Mr. Martin moved, seconded by Mr. DiGregorio, that the motion placed on the table be brought to the table.** Mr. DiGregorio questioned if this motion should just be withdrawn. There was brief discussion. **Mr. Martin moved, seconded by Mr. DiGregorio, to approve the motion on the table. The motion failed 0-4-0.**

Budget Committee – Mr. DiGregorio reported the Budget Committee met last night and heard from the Library and the Police Department. There were some comments at the end of the meeting that if you take the bond payment out then we are up in our budget. Mr. DiGregorio stated his point is that Mr. Sires has done an excellent job presenting the town budget but he won't get into the police and library. Mr. Marvel also brought up that the Library budget for 2011 had been overexpended and even though they were overexpended on maintenance items, they still went about buying things at the end of the year. Mr. DiGregorio stated his point to them was that the Town is not your fallback and they shouldn't go to the town to make up for

their shortfall and he hopes this came across clearly. Mr. DiGregorio next reviewed that this Saturday is the meeting to review non profit budgets. Also, the Budget Committee will meet next week for discussion with the school.

Conservation Commission – Mr. Weathers reported a Conservation Commission is meeting a week from tomorrow at the Whitaker Meeting House.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

ADJOURN

At 5:14 pm the meeting adjourned without objection at the call of the Chair.

Respectfully submitted,

Karen J Hallowell  
Executive Secretary