

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

May 19, 2009

The Selectmen's Meeting convened at 4:03 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, Larry Martin (Chair), C. David Weathers, Howard C. Dickinson, Bob Drinkhall, and Mike DiGregorio; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated May 21, 2009

CONSIDERATION OF MINUTES

Consideration of minutes was carried to the next meeting

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

Conway Area Humane Society - Bark in the Park – Mr. Dickinson stated that he received a comment from a constituent that they felt this event should not be held in Schouler Park. The Board briefly reviewed the application. The event is scheduled for Saturday, September 26, 2009. Virginia Moore, Director of the Conway Area Humane Society was present at the meeting and stated that they leave the park in better condition than in what they receive it in. **Mr. Drinkhall moved, seconded by Mr. Weathers to approve the Special Event Application for Conway Area Humane Society's Bark in the Park event for September 26, 2009. The motion carried 5-0-0.**

Mt Washington Rugby Club–6th Annual Rugby on the Rock Pile Tournament -The Board briefly reviewed the application. The application was complete. The event is scheduled for June 6, 2009. **Mr. Weather moved, seconded by Mr. Dickinson to approve the Special Event Application for Mt. Washington Rugby Club's 6th Annual Rugby on the Rock Pile Tournament on June 6, 2009. The motion carried 5-0-0.**

White Mountain Milers - Inov8 Summer Race Series - The Board reviewed the special event application for the White Mountain Milers Invo8 Summer Race Series. This event is scheduled for Tuesday evenings from June 9 through August 11 (with the exception August 4) 2009 from 5:30 p.m. to 6:30 p.m. at Whitaker Woods in North Conway. **Mr. Drinkhall moved, seconded by Mr. Weathers, to approve the event application for the White Mountain Miles Invo8 Summer Race Series. The motion carried 5-0-0.**

White Mountain Waldorf School - May Faire – The Board reviewed the special event application for the White Mountain Waldorf Schools May Faire event scheduled for May 30, 2009. It was reviewed the insurance certificate was just received at this meeting. The application is now complete. **Mr. Weathers moved, seconded by Mr. Drinkhall, to approve the special event application for the White Mountain Waldorf School's May Faire event. The Motion carried 5-0-0.**

MWV HOGS Chapter - Rally in the Valley – Dick Glines Assistant Director of the MWV HOGS and Jack Dunbar were present for discussion. Mr. Glines explained this event is to raise funds for scholarships for Kennett High School students. Each scholarship given out is \$1500. Mr. Glines next explained they have met with the Conway Police Department, Town Manager, Selectmen Dickinson and others regarding this event. Mr. Dunbar reviewed the plan for the site of the proposed event with the Board which will be at the old LL Bean parking lot. Mr. Dunbar reviewed Laconia Harley Davidson and other tenants that will be participating on the site. Mr. Dunbar reviewed the police plan with the Board. Mr. Dunbar also reviewed the band entertainment, fashion shows and bike shows that will be held on the premises. Mr. Dunbar reviewed the traffic plan. Mr. Dunbar advised the event is planned for June 17, 18 and 19 and not for the weekend dates June 20 and 21. Mr. Dunbar further advised they will also be promoting events that other restaurants are having as well. Mr. Martin questioned if the event the restaurants are having are inside or outside events. Mr. Dunbar advised they are indoors. Mr. Dunbar next advised the Board that the Chamber of Commerce had negotiated the site of this proposed event. Mr. Dunbar next reviewed the day by day schedule of events with the Board. Lastly, Mr. Dunbar advised they would be closing each night at 8:00 p.m. and they have police coverage until 8:30 p.m.

There was next a discussion on the process for scheduling and obtaining permitting for the event. **Mr. Drinkhall moved, seconded by Mr. Weathers, that we accept and approve the special event application for Rally in the Valley. The motion carried 5-0-0.**

Mr. Glines requested for a Board of Selectmen volunteer to judge the bike contest. The judging will occur on June 18 at 4:00 p.m. Mr. Dickinson volunteered to be the judge for the bike contest.

Merlino's Outdoor BBQ's – There was brief review and discussion by the Board regarding the special event application for Merlino's Outdoor BBQ's which will be held in conjunction with Rally in the Valley. It was noted that the Town has not received a copy of Merlino's state approval for outdoor liquor sales and current insurance certificate. It was noted by staff that Merlino's certificate of insurance renews at the beginning of June and this is why we have not received a copy of this document to date. **Mr. Dickinson moved, seconded by Mr. Drinkhall, to approve the special event application for Merlino's Outdoor BBQ's for June 17-19, 2009 pending receipt of a copy of the liquor license and insurance certificate. The motion carried 5-0-0.**

PROFILE AWARD – KIM BEALS

Kim Beals appeared before the Board. Mr. Sires advised that Ms. Beals was instrumental in the Town of Conway being nominated and receiving the Profile Award. The Profile Award is given to recognize a town, individual or organization for their efforts regarding land use, historic preservation, etc., in the State of New Hampshire. Conway

stood out in the State for land conservation, recreational use and other valuable contributions such as by Peter Edwards of the North Conway Village Association in moving forward in getting federal funds for the streetscape project, Cindy Russell for getting money together and organizing committees for the Whitaker project and Connie Davis Watson Park and also employees and committee members of the Town of Conway for their efforts. Ms. Beals stated thank you to the Town of Conway for being cooperative partners and noted that Mr. Sires' leadership has been a standout. This is a great award and a great honor. Chairman Martin, on behalf of the Board of Selectmen, thanked Ms. Beals for all the work she does and the work she put into the effort to bring this award to Conway.

SB 155 GROUNDWATER COMMISISON UPDATE

Bill Hounsell was not in attendance at the meeting. Mr. Sires briefly reviewed information on the Groundwater Commission and groundwater withdrawals and advised that a meeting is scheduled regarding this matter on June 9 at 6:30 p.m. at the Technology Village in Conway.

REVIEW OF SPECIAL EVENTS POLICY

Mr. Martin requested volunteers for the committee to review the Special Events Policy. Mr. DiGregorio volunteered to serve on this committee. Mr. DiGregorio suggested that Earl Sires, Karen Hallowell, members of the community, and representatives of the Fire and Police Departments should be on the committee as well. The Board agreed. Chairman Martin appointed Mr. DiGregorio to serve as chair of the Special Events Policy Review Committee.

Mr. Sires distributed information recently published in a LGC publication for the Board's review on special events.

REVALUATION PLAN

Tax Assessor, Tom Holmes, joined the meeting. Mr. Holmes advised the town has frozen the file for tax bills and his department now can do assessing revaluation work. Mr. Holmes distributed a memo to the Board on the subject of the 2009 revaluation and reviewed same with the Board. (Copy attached). Mr. Holmes stated the town should change where necessary and keep people equitably assessed. There were no objections from the Board.

BOARD OF SELECTMEN POLICY / RULES OF PROCEDURE

Mr. Martin reviewed a copy of the draft Rules of Procedure with changes as indicated at the last Board of Selectmen meeting in the Board's agenda packet and asked if the Board had any additional changes or corrections. Mr. Dickinson advised the cover sheet should say 2009/2010. Mr. Dickinson next asked the Board to review Page 5, Rule 16, and suggested taking out Roberts Rules. There was brief discussion by the Board and it was agreed this paragraph should remain as is. Mr. Dickinson next discussed the Ethics sections and felt the policy should quote the NH RSA. There was discussion by the Board and the majority of the Board did not agree that this language was necessary to add to the policy. Mr. Drinkhall reviewed on page one Rule one, second to the last sentence, that notice should either be published in the newspaper or one other such place to include Vision. The Board agreed. **Mr. Dickinson moved,**

seconded by Mr. Drinkhall, that we adopt the policy, the motion carried unanimously.

APPOINTMENT OF ZBA ALTERNATE

Mr. Martin reviewed Cynthia Briggs' term as an alternate on the ZBA expires 2009. **Mr. Dickinson moved, seconded by Mr. Drinkhall, to extend Cynthia Briggs' Zoning Board of Adjustment term as an alternate to 2012. The motion carried 5-0-0.**

TOWN MANAGER REPORT

Legal Matters - Mr. Sires reported there are a couple of legal obligations the town is working with over next week.

Memorial Day – Mr. Sires reviewed the Memorial Day holiday is next week, Monday, May 25, 2009.

Budget Committee – Mr. Sires reviewed the Budget Committee is meeting with the Division of Revenue Services next Thursday, June 28, 2009 at 4:00 p.m. Mr. Martin commented that he has heard it is crowded in the Town Hall meeting room for the Budget Committee with 19 sitting members and asked if someone could look for an alternate space for their meeting. Mr. Sires advised he would look around.

Summer Schedule – Mr. Sires reviewed a proposed summer Board of Selectmen schedule though October. Mr. Sires reviewed as it has been in the past, if something comes up, the Board can hold a meeting. Mr. Sires further reviewed this schedule works with payroll weeks and vacation scheduling. Mr. Martin advised this works with his vacation schedule as well. Mr. DiGregorio advised this schedule works with his; however, there may be some meetings at the end of June and early July when he may not be able to attend due to other obligations. After further brief discussion, **Mr. Dickinson moved, seconded by Mr. Weathers, that we approve the summer schedule subject to the call of the chair in the event of an emergency.** Mr. Dickinson questioned the wording and if Chairman Martin is not available will someone else be able to call a meeting. It was agreed that the Vice Chair, David Weathers would be available and able to call a meeting also if necessary. **The motion carried 5-0-0.**

Town Manager Goals – Mr. Sires asked if the Board had had time to review goals he had distributed a few weeks ago. Mr. Sires advised that he will be adding events policy to this now as well. The Board advised they will review the goals and discuss same at a future meeting.

BOARD REPORTS AND COMMENTS

Cable Franchise Renewal Committee – Mr. DiGregorio reported the Cable Franchise Renewal Committee held a Public Hearing on May 18, 2009; however no one from the public appeared. Cable representatives were present and the committee did have a discussion with the representatives. Mr. DiGregorio next reviewed the Town is doing a survey regarding cable services and we will take the information and move forward. Mr. DiGregorio next reviewed the committee is down one member, namely, Neil Moylan, at this time due the transition taking place at the High School and we are waiting for a new person to be appointed. Mr. Sires commented that the discussion held

with Time Warner at the Public Hearing on the 18th was helpful and we will be having discussion with other communities as well.

Interconnect – Mr. Drinkhall asked that a report and update be provided on the Conway Village Fire District and North Conway Water Precinct.

Budget – Mr. Drinkhall commented that event if we get rooms and meals tax from the state, they are talking about reducing it 1% and we need to talk about how we will handle this situation.

NHMA – Mr. Dickinson commented that he does not see where we get our monies worth from the NHMA. The Board talked about possibly inviting a representative of the NHMA up in the future to give a presentation.

Round Table with Legislators – Mr. Dickinson advised that on May 29 at 1:00 p.m Valley Vision has set up a roundtable with the legislators. So far only two will be coming. Mr. Dickinson advised that he will be moderating the roundtable.

Conservation Commission – Mr. Weathers advised the Conservation Commission met at Walkers Pond on May 13, 2009. The Commission walked the area around the pond and determined the trails need some work and will have a work session at some point or hire someone to do the work. Mr. Weathers reviewed this is a 15 acres area that abuts Conway Lake and the Pine Tree School.

Mr. Sires questioned if the Conservation Commission reviewed and discussed the cell tower memo from Town Planner, Tom Irving, at this meeting. Mr. Weather replied in the negative and advised there were too many mosquitoes out and they would talk about the memo at their next meeting.

Rugby – Mr. Martin commented on the Rugby games scheduled in North Conway this past weekend. Mr. Martin stated he felt it was a positive economic event for the area and it is nice to know we are approving things that are good for the valley.

PUBLIC COMMENTS / MEDIA QUESTIONS

Andrea Osmun requested copies of documents distributed at this meeting and same were provided to Ms. Osmun.

NON PUBLIC SESSION: RSA 91-A,II(c)/TAX MATTER

At 5:26 p.m. **Mr. Drinkhall moved, seconded by Mr. Dickinson, to go into non public session under NH RSA 91-A,II(c) to discuss a tax matter.** The non public session would include Town Manager, Earl Sires, Town Clerk/Tax Collector, Rhoda Quint, 2 Property owners, and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 5:42 p.m. A motion to seal the minutes of the non public session was made and carried in non public session.

ADJOURN

There being no further business, the meeting was adjourned at the call of the Chair at 5:50 p.m.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary