

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

November 13, 2007

The Selectmen's Meeting convened at 4:02 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, Mark Hounsell (Acting Chair), Larry Martin, and Gary Webster; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

Selectman, C. David Weathers (Chair), was not present.

Selectman, Howard C. Dickinson, joined the meeting at 4:05 after the agenda item Approval of Minutes.

PLEDGE OF ALLEGIANCE

Acting Chairman Hounsell led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated November 15, 2007.

CONSIDERATION OF MINUTES

Mr. Webster moved, seconded by Mr. Martin, to approve the regular and non public minutes of 9/25/07 as written. The motion carried 2-0-1 with Mr. Martin abstaining.

Selectman Dickinson joined the meeting at this time. (4:05 p.m.)

DICUSSION REGARDING THE DUMP STORE
OPERATION AND MANAGEMENT

Public Works Director, Paul DegliAngeli, reported on the use and operation of the Dump Store at the Town of Conway Transfer Station. Mr. DegliAngeli also reported on some problems that have arisen at the dump Store, such as loitering, accumulation of items, unusable items, toxic items, etc. Mr. DegliAngeli suggested ideas to help remedy the problem such as relocation of dump store, limited hours, etc. Mr. DegliAngeli further added he would hate to see the store close as it is useful but it may need to be managed differently and we need to hold down costs associated with its operation.

The Board agreed to take time to consider this matter and bring same back for discussion.

CONSIDERATION OF UNANTICIPATED REVENUE IN AN
AMOUNT LESS THAN \$5,000/NH RSA 31:95-b,III(b)

\$700 from the North Conway Rotary Club to the Town of Conway Police Department - Police Chief Wagner reported \$700 was received from the North Conway Rotary Club for DARE t-shirts. The \$700 will cover a portion of the costs for the shirts and the shirts will display the Rotary Club emblem on the sleeve.

Mr. Hounsell asked for questions or comments from the Board or the public. There were none.

Mr. Martin moved, seconded by Mr. Dickinson, to accept the unanticipated revenue in the amount of \$700 from the North Conway Rotary Club to the Town of Conway Police Department. The motion carried 4-0-0.

\$1,780 from the Morrell Corporation to the Town of Conway Police Department – Chief Wagner advised that \$1,780 was received from the proceeds of Golden Goose Days from the Morrell Corporation to the Town of Conway Police Department and will be used for the DARE program.

There were no questions or comments from the Board or the public.

Mr. Webster moved, seconded by Mr. Martin, that we accept \$1,780 from the Morrell Corporation to the Town of Conway Police Department for the DARE program. The motion carried 4-0-0.

REVIEW OF PROPOSED 2008 BUDGET

Library - Librarian, Margaret Marschner, and Library Trustee, Penny Deans, joined the meeting. Library Trustee, Ted Sares, was also present in the audience. Finance Director, Lucy Philbrick, was present as well.

Ms. Marschner distributed revised budget information to the Board and reviewed same. The information provided was in a new format. Ms. Marschner reviewed and explained increases and changes in hours for employees. There was a brief discussion.

The Board advised they would like time to review the new format and Library information. Also the dates on the information printed does not coincide with the information in the budget books and the Board would like both to do so. The Board would like to review the new information and have the Library come back in for discussion. It was agreed that Ms. Philbrick and Ms. Marschner will work together on the figures to make them more understandable.

Conservation Commission – Paul Pinkham, Chair of the Conservation Commission, joined the meeting. Mr. Pinkham advised the requested increase in the Conservation Commission budget for 2008 is 9%. Mr. Pinkham reported on the reasons for the increases, i.e. investigative forestry work, etc.

Mr. Sires next questioned if the Conservation Commission will need to encumber any funds from 2007. Mr. Pinkham advised the Conservation Commission will meet

tomorrow evening and will be discussing same. Mr. Pinkham advised he will report back to the Town on this matter.

Mr. Dickinson requested that grant monies for Conservation Commission purposes be shown on the budget.

Police - Chief Wagner and Commissioner Porter joined the meeting and reviewed the proposed 2008 police budget with the Board.

Mr. Webster asked the police about political visits. Chief Wagner stated that so far they have only put out four hours of overtime. Chief Wagner stated that if the Secret Service asks for help from the Conway Police Department then they help. Mr. Webster stated that during the next year we will be peppered with visits and questioned who will pay for this. Chief Wagner stated that the government will not pay for extra duty. Mr. Hounsell stated that the school was paid during a recent visit by a candidate but the police were asked for help by the secret service. Mr. Hounsell stated we should ask campaigns for help with costs in the future. Mr. Hounsell further suggested that the Board adopt a policy in the future to ask for reimbursement for crowd control. There was further discussion. The Board agreed that Mr. Sires and Chief Wagner should check into how other towns are handling this issue and report back to the Board on same.

Mr. Sires next advised that the police commission had recommended two School Resource Officers (SRO) but the school felt one was okay. The Commission is now asking to remove this from the Town Budget and put it in the school budget; however for now one SRO is in the police budget. The Board held a brief discussion regarding the shared position of SRO and how the costs of training, vacation, etc are shared.

Chief Wagner next advised the Police will be proposing a warrant article for \$14,000 this year for the purchase of a motorcycle. They would like to purchase a motorcycle instead of lease as they feel there would be a cost savings. Chief Wagner next advised they will propose a warrant article for two new cruisers and, also, for a new computer server as the one they currently have is 7-8 years old.

Public Works – Public Works Director, Paul DegliAngeli, joined the meeting. Mr. DegliAngeli advised the highway proposed 2008 budget increases 2.9 percent and most of the increases are found in employee benefits. Mr. DegliAngeli next advised that the solid waste proposed 2008 budget increases 4.5 percent and reviewed same with the Board. Mr. DegliAngeli next reviewed the proposed 4% increase in Government Buildings.

Mr. Hounsell questioned Mr. DegliAngeli about catch basins. Mr. DegliAngeli reviewed procedures for the maintenance and upkeep of catch basins.

PROPOSED INTERGOVERNMENTAL AGREEMENT BETWEEN NORTH CONWAY WATER PRECINCT AND THE TOWN OF CONWAY

Acting Chair, Mr. Hounsell, requested Mr. Martin act as chair of the meeting at this point so that he could be part of this discussion. Mr. Martin agreed and took the seat as Chair of the meeting.

Mr. Sires reviewed the proposed intergovernmental agreement between the Town of Conway and North Conway Water Precinct speaks to the interconnection. Mr. Sires next reviewed the proposed agreement with the Board.

Mr. Hounsell spoke in favor of the agreement and asked for the Board's support of the Agreement tonight. **Mr. Dickinson moved that this draft document be prepared for ratification by the Selectmen should there be a favorable vote on the interconnection at the North Conway Water Precinct meeting scheduled for November 14, 2007.** There was a discussion by the Board on item #7 of the proposed agreement. Mr. Sires suggested the Board meet with Town Counsel next Tuesday. Mr. Sires further suggested divorcing #7 from this agreement and sending a separate agreement or letter to Pennichuck. There was discussion by the Board. Mr. Hounsell agreed that #7 should be pursued separated. **Mr. Webster withdrew his second and Mr. Dickinson withdrew his motion.**

Mr. Hounsell moved, seconded by Mr. Dickinson, that subject to the engrossing and enrolling of the language of the agreement by town staff that the Board of Selectmen approve the Intergovernmental Agreement between the Town of Conway and the North Conway Water Precinct pertaining to the provision of municipal water to the Birch Hill Water District as written in second draft dated 11/09/2007 inclusive of the paragraphs 1 through 6 and for clarification with the deletion of the contingent paragraph 7 and, furthermore, that this agreement be forwarded to the North Conway Water Precinct no later than Thursday, November 15, preferably in the am. The Board next agreed this would be sent out for signature first and when the Agreement comes back the Board of Selectmen would sign same. **The motion carried unanimously.**

Mr. Hounsell moved, seconded by Mr. Dickinson, that the Town Manager, over his signature, write a letter to Pittsfield Aqueduct requesting that they confirm in writing their willingness to transfer ownership of all infrastructure improvements not located in the Birch Hill Water District or North Conway Water Precinct at a future date to a local municipal entity. There was brief discussion. **The motion carried 4-0-0.**

TOWN MANAGER REPORT

NHDOT Letter – Mr. Sires reported the Town received a letter from NHDOT Commissioner O'Leary in response to the letter sent by the Board of Selectmen to Councilor Burton on the Bypass matter. The DOT has reviewed the Wiggin plan and went through the history and can not agree to a redesign.

Public Health Regionalization – Mr. Sires reported that he will attend a Public Health Regionalization meeting tomorrow.

Pandemic Flu Meeting – Mr. Sires reporting that a Pandemic Flu Planning meeting is scheduled for Thursday at the Conway Fire Station.

C DFA Board - Mr. Sires reported he will be attending a meeting of the C DFA Board on Thursday afternoon in Concord.

Union Meeting – Mr. Sires reported a meeting of the Union representatives is scheduled for Tuesday morning at 8:00 a.m., November 20, 2007, at the Highway Garage.

BOARD REPORTS

LGC Annual Conference – Mr. Dickinson reported he attended the recent LGC Annual Conference. At the conference he attended a seminar regarding groundwater legislation.

Wastewater Treatment Bill – Mr. Hounsell reported in Washington, Congress has passed a wastewater treatment bill. Mr. Hounsell further commented that he feels it is important for us to stay on top of this issue.

MWVEC Annual Meeting – Mr. Hounsell advised that he will attend the MWVEC Annual Meeting as he is the Selectmen's representative to this Board.

PUBLIC COMMENTS / MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION / RSA 91-A,II(b) / TAX MATTER

At 7:02 p.m. **Mr. Webster moved, seconded by Mr. Dickinson, to go into non public session. The motion carried by unanimous roll call vote.**

At 7:05 p.m. the Board returned to regular session. A motion to seal the minutes was made and carried in non public session.

ADJOURN

At 7:06 p.m. **Mr. Webster moved, seconded Mr. Dickinson to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J. Hallowell
Executive Secretary