

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

June 12, 2007

The Selectmen's Meeting convened at 4:06 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), David Weathers, Gary Webster, Mark Hounsell and Howard C. Dickinson; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman weathers led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated June 14, 2007.

CONSIDERATION OF MINUTES

Mr. Martin moved, seconded by Mr. Hounsell, to approve the regular and non public meeting minutes of 4/17/07 the minutes of 5/01/07, as written. The motion carried 5-0-0.

PUBLIC HEARING: TO ACCEPT UNANTICIPATED
REVENUE IN THE AMOUNT OF \$23,122.00

Mr. Weathers read aloud the public hearing notice regarding unanticipated revenue in the amount of \$23,122.00 and opened the public hearing.

Mr. Sires explained the \$23,122.00 was received from the State of New Hampshire, Department of Health and Human Services, to do the second phase of the all health hazards plan. The application was submitted in February and the money was approved and awarded. Mr. Sires distributed a summary of the scope of the work to Board for review. Emergency Management Director, Ed Duffy, advised that this amount is 75% of the total and the balance of the funds will be received when finishing the phase.

Mr. Weathers called for questions or comments from the public. There were none and the public hearing was closed. **Mr. Webster moved, seconded by Mr. Hounsell, to accept unanticipated revenue in the amount of \$23,122.00 to continue work on the All Health Hazards Plan II. The motion carried 5-0-0.**

PUBLIC HEARING: TO ACCEPT UNANTICIPATED
REVENUE IN THE AMOUNT OF \$10,000

Mr. Weathers read aloud the public hearing notice regarding unanticipated revenue in the amount of \$10,000.00 and opened the public hearing.

Mr. Sires advised the \$10,000 was received from National Association of City and County Health Officials. The purpose of these funds is specifically to create a medical reserve corp in the community to be called upon in a medial health emergency. Mr. Duffy added that peopled will be identified in advanced to be utilized in an emergency situation.

Mr. Weathers called for questions or comments from the public. There were none and the public hearing was closed. **Mr. Webster moved, seconded by Mr. Martin, to accept unanticipated revenue from the Medical Reserve Corp of the National Association of County and City Health Officials in the amount of \$10,000 for the identification and procurement of health officials. The motion carried unanimously.**

DISCUSSION REGARDING SIDEWALK PAVERS IN NORTH CONWAY

Mr. Hounsell distributed a copy of a letter addressed to the Board regarding his concerns about the pavers in North Conway Village and reviewed same. (See copy attached). **Mr. Hounsell moved, seconded by Mr. Webster, that the Board of Selectmen direct the Town Manager to request that the Mount Washington Valley Preservation Association provide the Town with an accounting of their receipts and expenses relating to the North Conway Village Streetscape project.** There was discussion regarding the sidewalks, the brick pavers and the funding between the Board and Cynthia Briggs of the Mount Washington Valley Preservation Association. It was agreed that Ms. Briggs or another member of the Mount Washington Preservation Association would bring information to the next meeting to address the concerns of Selectmen Hounsell. **Mr. Webster withdrew his second and Mr. Hounsell withdrew his motion.**

REQUEST BY TOWN CLERK/TAX COLLECTOR FOR AUTHORIZATION TO IDENTIFY AND NOTICE MORTGAGEES

Mr. Sires reviewed information from the Tax Collector, Rhoda Quint, regarding the responsibility of the municipality to identify and notify mortgagees within 45 days of executing a real estate tax lien. Mr. Sires reviewed that the Tax Collector can do the notifications but need a letter from the Board of Selectmen authorizing same. A proposed letter was prepared for the Board's signature. The Board reviewed same. **Mr. Webster moved, seconded by Mr. Dickinson, that we have the Town Clerk/Tax Collector identify and give notice to mortgagees. The motion carried 5-0-0.** The Board signed the letter.

TOWN MANAGER REPORT

Emergency Management – Mr. Sires reported an Emergency Management meeting was held this morning at the Conway Village Fire Station.

Patriots Day Storm – Mr. Sires reported Public Works Director, Paul DegliAngeli, is working on getting some funding for this storm damage and it looks like we will be getting some help

Letter regarding Wastewater Improvements – Mr. Sires distributed a copy of a draft proposed joint letter by the Selectmen and the CVFD to Commissioner O'Leary of the NHDOT asking to work together regarding wastewater improvements and reviewed same. The Board agreed to review the proposed letter and discuss at the next meeting. The Board also asked that someone from the CVFD be invited to the next meeting as well.

Personnel Manual – Mr. Sires distributed a copy of a draft proposed amended Personnel Manual for non union personnel - copies of changes only for the board to review. Mr. Sires advised that most of changes make the manual current with labor law along with a few other changes.

3rd Quarter Town Manager Report - Mr. Sires distributed a copy of the Town Manager 3rd Quarter Report to the board for review. Mr. Sires reviewed grants applied for to date.

BOARD REPORTS AND COMMENTS

Triple Play – Mr. Martin commented on the unassisted triple play made by his son, Jake, at a recent baseball game.

ACID Committee – Mr. Hounsell reported the ACID Committee met last week. Mr. Hounsell reported Bernie Lucie was at the meeting and was informative. Also, there is a meeting scheduled for this Thursday to discuss the possible placement of a well in Conway by Pennichuck and we have been invited to the meeting at DES regarding same.

Conservation Commission – Mr. Weathers reported the Conservation Commission will be meeting tomorrow night, June 13, 2007, at 6:30 p.m. at the Whittaker Meeting House.

PUBLIC COMMENTS / MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION / RSA 91-A:3,II,(c)/TAX MATTER

At 5:04 p.m., **Mr. Webster moved, seconded by Mr. Martin, to go into non public session under NH RSA 91-A:3,II(c) to discuss a tax matter. The motion carried by unanimous roll call vote.**

At 5:29 p.m. the Board returned to public session. A motion to seal the minutes of the non public session was made and carried in non public session.

ADJOURN

Mr. Hounsell moved, seconded by Mr. Martin, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Karen J. Hollowell
Executive Secretary