

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN**

April 5, 2005

The Selectmen's Meeting convened at 4:02 p.m. in the meeting room of Conway Town Hall with the following present: Selectmen, Gary Webster (Chair), David Weathers, and Karen Umberger; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Webster led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

APPROVAL OF BILLS

The Board reviewed and approved the manifest dated 4/7/05.

APPROVAL OF MINUTES

**Ms. Umberger moved, seconded by Mr. Weathers, to approve the minutes of 2/8/05, 2/14/05 and 2/15/05 as written. The motion carried unanimously.**

Consideration of the minutes of 3/1/05 and 3/11/05 was carried to the next meeting.

APPROVAL OF LETTER TO PUC REGARDING  
FRYBURG WATER COMPANY

Mr. Sires reviewed that at the direction of the Board, Public Works Director, Paul DegliAngeli, has been representing East Conway residents with regard to the Fryeburg Water Company matter.

Public Works Director, Paul DegliAngeli, next reviewed a proposed letter prepared to take to a meeting he would be attending at the Public Utilities Commission on April 6, 2005 in Concord, New Hampshire. (Copy attached). **Ms. Umberger moved, seconded by Mr. Weathers, that the Chairman of the Board of Selectmen, Gary Webster, sign the letter to Deborah Howland of the Public Utilities Commission. The motion carried 3-0-0.**

PUBLIC HEARING: TO ACCEPT UNANTICIPATED REVENUE/\$3,000 FROM THE  
CLARENCE E. MULFORD TRUST TO THE TOWN OF CONWAY

Mr. Webster read aloud a public hearing notice regarding accepting unanticipated revenue in the amount of \$3,000 from the Clarence E. Mulford Trust to the Town of Conway and opened the public hearing at 4:12 p.m.

Mr. Sires reviewed that the Board had previously questioned why this money had to come through the town first and not go directly to the East Conway Fire Department. Mr. Sires advised that he spoke with Chief Tibbetts of the East Conway Fire Department who advised they are in the process of getting the proper tax status in order to accept grants such as this in the future. Ralph Woodward advised that the East Conway Fire Department is in the process of getting 501C3 status.

Ms. Umberger reviewed the letter that accompanied the grant noting that the money is for Scott airpucks.

Chairman Webster closed the public hearing at 4:15 p.m.

**Ms. Umberger moved, seconded by Mr. Weathers, to accept the unanticipated revenue of \$3,000 from the Clarence Mulford Trust and transfer the money to the East Conway Fire Department for Scott airpucks. The motion carried 3-0-0.**

#### PEG TV DISCUSSION

John Arruda, a Selectman from the Town of Madison, was present for discussion.

Allocation of shared access to Channel 3 – Mr. Sires reviewed that he had met with John Arruda and had discussions regarding how to allocate time on the PEG station. Madison will be asking that they be allocated 16 hours of programming on Mondays each week. Mr. Sires suggested to the Board that Conway ask for Wednesday through Sunday and reviewed hours for same. (See copy of letter to Adelphia attached). There was a review and discussion by the Board. **Mr. Weathers moved, seconded by Ms. Umberger, to forward the letter to Mr. Bailey, Area Manager for Adelphia, written by Earl Sires and see what we get for a response. The motion carried 3-0-0.**

Discussion Of Conway Community TV Broadcast Area – Mr. Sires next discussed broadcast zones and distributed and reviewed a proposed letter for the Board's review. (Copy attached). After a brief discussion, **Ms. Umberger moved, seconded by Mr. Weathers, to ask Earl Sires to sign and send the letter to Adelphia regarding restricting the broadcast area to Conway. The motion carried 3-0-0.**

#### REQUEST FOR TAX ANTICIPATION NOTES (TANS)

Finance Director, Lucy Philbrick, requested authorization to set up a line of credit for \$1,500,000. Ms. Philbrick advised that payments to the school are larger this year. There was a brief discussion regarding payments to the school this year. **Mr. Weathers moved, seconded by Ms. Umberger, to go ahead with Lucy Philbrick's request for \$1,500,000 for Tax Anticipation Notes. The motion carried 3-0-0.**

#### SEAVEY STREET

Public Works Director, Paul DegliAngeli, reviewed previous discussions held with the Board concerning Seavey Street and that we were awaiting word on the project from

the North Conway Water Precinct. Mr. DegliAngeli advised that this project is ready to move forward and work will start next week. The Precinct work will take about one month and the town work will start approximately May 1, 2005. The work done on Seavey Street will run from Route 16 to the North-South Road.

Mr. DegliAngeli next reviewed that the plan was to do the lights all in one contract, Mechanic, Seavey and Kearsarge, according to the Lighting Policy for ornamental lighting. Mr. DegliAngeli advised that it looks like it would be better to group these all together and do them all at once at the end or, if the Board would prefer, they could be done on Seavey Street when doing the work on Seavey. There was brief discussion and the Board agreed the lights should all be done at one time.

### TOWN MANAGER GOALS

The Board agreed to review the Town Manager goals and discuss same at a future meeting.

### TOWN MANAGER REPORT

Town Report – Mr. Sires briefly reviewed a copy of the 2004 Annual Town Report with the Board.

Mr. Sires next advised that the sample ballot in the voting guide section of the Town Report contained an error; however, the official ballots will be correct on voting day.

Mr. Sires next reviewed that the Town Reports were not mailed this year and this saved the Town approximately \$1,500 on postage. Mr. Sires further advised that the Town Reports are available at the following locations: Town Office, Conway Public Library, North Conway Library, Gibson Center, Webster's Country Store, North Conway Post Office, Conway Post Office, Intervale Post Office, and Kearsarge Post Office.

### BOARD REPORTS AND COMMENTS

National Library Week - Ms. Umberger reported that National Library Week is April 10-16, 2005.

Election Day – Ms. Umberger reminded everyone that Election Day is April 12, 2005 and the polls open at 8:00 a.m.

School Building Committee – Ms. Umberger advised that a School Building Committee meeting is scheduled for Thursday, April 14, 2005 at 6:30 p.m. at Conway El.

Infrastructure Committee – Ms. Umberger reported an Infrastructure Committee meeting is scheduled for April 11, 2005.

Citizens Design Review Committee (CDRC) – Mr. Weathers reviewed the CDRC met today and reviewed the recommendation made by the Southern Terminus Subcommittee. A letter was prepared and endorsed today at the CDRC to be sent to Commissioner Murray at the NHDOT. Mr. Weathers added that hopefully we will have

a meeting with Commissioner Murray in near future regarding the Southern Terminus of the Bypass project.

Schiavi Property – Mr. Weathers reported Conservation Commission members and others met with representatives from the State of New Hampshire today at the Schiavi property in Redstone. Mr. Weathers stated that hopefully the town can obtain this land as mitigation instead of other wetland offered by the State as this property would be more advantageous to the town and would make for a much larger tract of land for recreation and forestry. Mr. Weathers advised that the Conservation Commission is unanimous in their recommendation that they would like to see this happen. We are now waiting to hear from the State to see if they will do an appraisal and move forward in this regard.

Councilor Burton – Ms. Umberger reported that Councilor Burton will be in the Town of Conway on April 12, 2005. He will be available at the town office from 10:00-11:00 a.m. and then will be at the Gibson Center for lunch. Ms. Umberger encouraged any member of the public to visit with Councilor Burton should they have any issues they would like to discuss.

PUBLIC COMMENT/MEDIA QUESTIONS

There were no public comments or media questions.

ADJOURN

**Mr. Weathers made a motion, seconded by Ms. Umberger, to adjourn the meeting. The motion carried unanimously.** The meeting adjourned at 5:02 p.m.

Respectfully submitted,

Karen J. Hallowell  
Executive Secretary