

CONWAY PLANNING BOARD

MINUTES

JUNE 16, 2005

A meeting of the Conway Planning Board was held on Thursday, June 16, 2005 beginning at 4:00 p.m. at the Conway Town Office in Center Conway, NH. Those present were: Chair, Robert Drinkhall; Selectmen's Representative, Larry Martin; Vice Chair, Conrad Briggs; Secretary, Martha Tobin; Steven Porter; Russell Henderson; Planning Director, Thomas Irving; and Recording Secretary, Holly Meserve.

CAPITAL IMPROVEMENTS PLAN

Kevin Scribner of the North Country Council gave an overview of the CIP process. Mr. Irving stated that the Town was given permission in 1987 to create a CIP and that permission was reaffirmed in 2005.

The Board agreed that they would like someone with experience with CIPs to lead the process; create a subcommittee with appropriate representation from all parties with two Planning Board members and two members of the public; create a warrant article for funding; have the North Country Council assist in the process; and the timing to be between six-months and a year.

FEES

Mr. Briggs made a motion, seconded by Mr. Henderson, to have Mr. Irving prepare amendments that reflect fee increases that are consistent with the 2004 Fee Study. Motion unanimously carried. Mr. Irving stated that he would have the amendments ready for the July 14, 2005 Planning Board Meeting.

WAIVERS

After a brief discussion, the Board agreed that the waiver request form should be modified. Mr. Irving agreed to submit a draft waiver request form to the Board for their review.

Mr. Irving stated that he would submit an outline of the CIP process; a draft waiver form and fee amendments for Site Plan and Subdivision Regulations to the Board for their review.

Meeting adjourned at 5:45 pm.

Respectfully Submitted,

Holly L. Meserve
Recording Secretary